



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Government Lahiri PG College
• Name of the Head of the institution	Dr. Ram Kinker Pandey
• Designation	Principal-in-charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07771265026
• Mobile no	8109772600
• Registered e-mail	govtlahricollege@gmail.com
• Alternate e-mail	govtlahiripgcollege@gmail.com
• Address	Ward No.-20 (B.B.Lahiri Ward), Post-Chhota Bazar
• City/Town	Chirimiri
• State/UT	Chhattisgarh
• Pin Code	497449
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)												
• Name of the Affiliating University	Sant Gahira Guru University, Ambikapur, Surguja (C.G.)												
• Name of the IQAC Coordinator	Mr. Subhash Chandra Chaturvedi												
• Phone No.	07771265026												
• Alternate phone No.	9424369618												
• Mobile	8120734728												
• IQAC e-mail address	subhashchaturvedi76@gmail.com												
• Alternate Email address	iqacg1pgcollege@gmail.com												
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2022/10/AQAR-2020-21-1.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2022/10/AQAR-2020-21-1.pdf</a>												
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2022/11/Academic-Calendar-2021-22.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2022/11/Academic-Calendar-2021-22.pdf</a>												
<b>5.Accreditation Details</b>													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>C</td> <td>1.61</td> <td>2017</td> <td>30/10/2017</td> <td>29/10/2022</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	C	1.61	2017	30/10/2017	29/10/2022
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 1	C	1.61	2017	30/10/2017	29/10/2022								
<b>6.Date of Establishment of IQAC</b>	17/07/2021												
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>													

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. Lahiri P.G.College, Chirimiri	Salary	State Government	2021-22	16041090
Govt. Lahiri P.G.College, Chirimiri	ICT	State Government	2021-22	199998
Govt. Lahiri P.G.College, Chirimiri	Furniture	State Government	2021-22	199998
Govt. Lahiri P.G.College, Chirimiri	Machine	State Government	2021-22	99946
Govt. Lahiri P.G.College, Chirimiri	Sports	State Government	2021-22	499852
Govt. Lahiri P.G.College, Chirimiri	ST Books & Stationary	State Government	2021-22	48950
Govt. Lahiri P.G.College, Chirimiri	Postal	State Government	2021-22	3500
Govt. Lahiri P.G.College, Chirimiri	Books & Magazine	State Government	2021-22	191815
Govt. Lahiri P.G.College, Chirimiri	Stationary	State Government	2021-22	21930
Govt. Lahiri P.G.College, Chirimiri	BPL Books	State Government	2021-22	49572
Govt. Lahiri P.G.College, Chirimiri	SC Books & Stationary	State Government	2021-22	30800
Govt. Lahiri P.G.College, Chirimiri	Labour Charge	State Government	2021-22	125000

Govt. Lahiri P.G.College, Chirimiri	Electricity	State Government	2021-22	68080
Govt. Lahiri P.G.College, Chirimiri	other contingency	State Government	2021-22	29160
Govt. Lahiri P.G.College, Chirimiri	Machine maintenance	State Government	2021-22	24900
Govt. Lahiri P.G.College, Chirimiri	Raw Material	State Government	2021-22	299997
Govt. Lahiri P.G.College, Chirimiri	Maintenance	State Government	2021-22	98422
Govt. Lahiri P.G.College, Chirimiri	NAAC	State Government	2021-22	400000
Govt. Lahiri P.G.College, Chirimiri	Special Service	State Government	2021-22	2391920

<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	Yes	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	3	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	No	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any</b>	No	

<b>of the funding agency to support its activities during the year?</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Preparation of Academic Calendar Teaching Plan for the session July 2021 June 2022.	
Induction programme for newly admitted students was conducted by IQAC in the beginning of the academic session.	
One day orientation workshop for newly appointed guest faculty members was conducted by IQAC.	
The IQAC completed the All India Survey of Higher Education (AISHE) as required by 'Ministry of Human Resource Development Department of Higher Education New Delhi'.	
Parent-Teacher and Alumni meetings were held to improve quality culture by taking suggestions from Parents, Alumni and Teachers. Meetings have been fruitful for the overall development of the college.	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
To organize workshop for PG Students	The workshop on Research Methodology for PG students has been organized to give them a systematic approach to write projects and research paper.
To organize seminars for Students and Teachers	Various seminar and on-line webinar have been organized for students, teachers and research scholars for academic excellence.
To organize capability enhancement programs	In the session various capability enhancement initiatives like Yoga, Self Defence, Meditation, Computer Training programs and English communication skill programme has been organized in the college.
To prepare the students for competitive exams	The interactive guest lectures and training programmes have been organised to prepare the students for competitive exams.
To promote research activities	All faculty members presented their research papers in State/National/International seminars and published their research papers in reputed journals.
<b>13. Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	

Year	Date of Submission
2022	14/02/2023

### 15. Multidisciplinary / interdisciplinary

- In order to provide the holistic academic growth among students like intellectual, social, physical, emotional and moral, Multi-disciplinary curriculum has been proposed which gives freedom to the student to choose their preferred options from the range of programmes offered by the institution.
- The College has already proposed and started creating enough technological infrastructures to allow Research center and Industry-Academia linkages that acquires the specific knowledge, skills, attitudes and values of the students.

### 16. Academic bank of credits (ABC):

- The implementation of Academic Bank of Credits depends upon the guidelines of the Sarguja University and Higher Education Department, Chhattisgarh.
- For this purpose, the pedagogical approach of the College is students centric as constructivist, inquiry based, reflective, collaborative and integrative.
- Summative and Formative assessments and assignments are used to evaluate the student's learning outcome.

### 17. Skill development:

- Keeping in view the problems faced by students, the College is planning to start up short term and vocational courses. The aim is to make all-round capability of the students, so that they don't need to rely on Government jobs but instead pave a way towards self-employment.
- The College is already conducting Add-on/Value added certificate courses to enable students to explore future employment pathways after their studies.
- The College has been running life skill programs such as; Yoga, Physical fitness, Health and hygiene to enhance capability of learners to face the employability barriers.

### 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- The Teachers of the College already uses bilingual mode in teaching-learning process both in English and Hindi. For this, proper Smart English Language Lab software has installed in

the Central Library.

- In order to prevention and promotion of the Local language, Art and Culture, the College has initiated compulsory literacy activities through discussions/interactions/symposiums in local languages which will fetch extra credit to the learners.

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

- The aim of the learning outcome is to interpret, analyze, evaluate and develop responsibilities as a good citizen among students.
- The College made a variety of approaches in teaching Learning process like; Lectures, Seminars, Tutorials/Workshops, Practical, Project work, Dissertation and field trips.

#### 20.Distance education/online education:

- Lahiri College has considerably augment necessary ICT facilities and prepared itself to offer vocational course through Open Distance Learning (ODL) mode.
- Several Classrooms of the College are digitally enabled with internet facility hence there is no hindrance in online education.
- The College is preparing to make available all such types of e-content material to stakeholders through online mode to meet the future challenges.
- The special effort has been pertaining blended teaching-learning during pandemic lockdown. The various technological teaching-learning aids like; Google Classroom, Zoom, Google meet, WhatsApp etc, are used by the Teachers and students of the College.

## Extended Profile

### 1.Programme

1.1 31

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>



**2.Student**2.1 1117

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 568Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 407

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 36

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 32

Number of sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>31</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>1117</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>568</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>407</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>36</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	32
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	25
Total number of Classrooms and Seminar halls	
4.2	23.91920
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	52
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Govt. Lahiri PG College, Chirimiri is affiliated to Sant Gahira Guru Vishwavidyalaya Sarguja, Ambikapur C.G. The College adhere syllabus designed and developed by affiliating University. Before the commencement of the academic session the heads of the departments start collecting information about the syllabus in the respective subject. At the beginning of every academic year, the Principal conducts meeting with all faculty members to develop strategies for effective implementation of syllabus as well as extension activities. The Committee frames the Time-Table for both UG and PG Classes as per the Academic Calendar is provided by the department of higher education of Chhattisgarh government. Teaching faculty members prepare their own plan of action according to the syllabus for effective curriculum delivery. Every faculty member prepares Yearly Teaching Plan for proper implementation of the syllabus as per the calendar. Day to day teaching and execution of teaching plan is being maintained regularly in Teaching Diary by the faculty members and diary is

inspected by the principal at the end of the month and he suggests required actions. All Departments maintained their Departmental libraries and added new text books, reference books and journals to cater the needs of syllabus. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations and audio visual support You-Tube assisted learning are all available to make the delivery of the curriculum enabling and interesting for the students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/1.1.1-cmplt.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/1.1.1-cmplt.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The IQAC and Academic Calendar Committee prepare their own College Academic Calendar in accordance with the academic calendar of University and State Government. The College Academic Calendar is made keeping in mind all the curricular and co-curricular aspects. The Academic Calendar has complete information regarding the Annual Sports, Cultural activities, Youth Festival, NSS and YRC activities, Celebration of National and International days, and tentative dates of examination. It is mandatory for the students and the faculty to adhere to the Academic Calendar for the completion of academic activities. The Principal of the College regularly conducts meetings of various College Committees to ensure the better functioning of the Academic Calendar.

The teaching faculty of Lahiri College regularly conducts Group Discussions, Mock-test, Surprise-test, Unit test, Quarterly/Half yearly examination and CCA in CBCS on University pattern to promote internal assessment of the students. Thus the learner's get acquainted with the pattern of University question paper. After completion of the internal examination, the faculty evaluates the answer sheet and distributes the students for doubt clarification or re-correction. Finally the principal conducts a meeting with Teachers to discuss the student's performance and necessary action plan for further improvement. The faculty members encourage students for the preparation of Assignment, Project Work and Dissertation in specific areas to preparing students well. Teachers also evaluate students through the practice make to solve

previous year question papers.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/1.1.2-cmplt.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/1.1.2-cmplt.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

408

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Being an affiliated College, Govt. Lahiri PG College meticulously follows the curriculum prescribed by Sarguja University. The University integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum. Following are the selected few courses in the curriculum which focusing on these issues is given below:

**Issues focusing on Gender Sensibility:**

The course of Political Science, Sociology and English has full paper containing Units in UG and PG on Gender issues. Political Theory provides valid information about Gender Equity.

**Issues focusing on Human Values and professional Ethics:**

- In all the PG IIIrd semester programme there is a compulsory paper on intellectual property right.
- The course of Political Science, Commerce and Sociology has unit wise chapters on Human Values and social ethics in UG and PG.
- The course of Political Science communicates effectively on Human Values with the Indian Government and Politics.
- Foundation Course Hindi Language is Compulsory for all UG demonstrate knowledge about Human Values.
- The course of Commerce elicits views of Professional Ethics and Human Values by the contextual knowledge of Business Communication, Business Environment etc.

**Environment and sustainability:**

- In all the UG programmes there is a compulsory paper on Environmental studies in which students have to prepare a project Report on the issues related to environment and cleanliness.
- The course of Political Science, Economics, English and Zoology has chapters relevant to Environment in UG and PG.
- The course of Botany gives appropriate knowledge relevant to the Environment and Sustainability with Ecology, Environmental Biology.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

237

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/1.4.1-cmplt.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/1.4.1-cmplt.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>



<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/1.4.2-cmplt.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/1.4.2-cmplt.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

**476**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**224**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The college has designed well planned system to assess the learning levels of the students. The college has a defined policy**

for assessment of entry-level competency, skill base and the willingness to learn, during their entry to the first year UG Programme. A counseling session is organized by faculty members before the commencement of programs to make the students well informed regarding their strength and weaknesses.

To find out the slow and advanced learners, the various activities are conducted by faculty like question answer session, the quiz on general knowledge, topic test, role playing activity, home assignments etc. The academic performance in the previous academic year is a good indicator to identify the slow and advanced learners.

The initiatives taken by the college for the slow learners are as follows:

Remedial coaching is offered to slow learners and academically weak students. Organization of Topic tests, surprise tests, mid-term exam help to improve slow learners to certain levels. Encouragement is given for advanced learners to independently prepare lecture notes. Guest Lectures from eminent scholars arranged on various subjects are followed up by interactive sessions which prove highly beneficial for advanced learners.

File Description	Documents
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/2.2.1-completed.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/2.2.1-completed.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1117	36

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods are an opportunity for students to take initiative, to make decisions and be accountable for learning results. The College has constantly working towards a shift from a teaching culture to a learning culture with involvement of students.

The College provides a collaborative and participative learning, by adopting Debates, Quiz competitions, Poster presentations, Cultural programs, Assignments, Seminars, and interaction with experts for a holistic development of students. Skill enhancement programs like English Language and Communication classes capable students to express their thoughts in English and correct their pronunciation. The Department of Computer Science provides an effective platform for inter-department levels to improve computing skill of the all students. For this, the BCA and PGDCA students conduct class presentation for the students of another department to aware on latest technologies and preparation of their project works/Dissertations PPT. Teachers also organize intra-departmental interactive lectures and question-answer session in the subject to encourage innovative interpretation among students. Extension and outreach programs, in collaboration with other agencies, generate a space for the students to practically apply their classroom knowledge in the larger society. NSS, YRC and Women Cell Organized Swatch Bharat Mission, AIDS awareness campaign, Benefits of Yoga, Addiction and Vaccination programs etc. So they are getting the chance to learn how valuable and fulfilling it can be given back to others.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/2.3.1-cmplt-cmprsd-1.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/2.3.1-cmplt-cmprsd-1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the process of teaching and learning apart from the traditional methods of chalk and talk the college prompts , supports and facilitates the use of ICT based tools enabling better, enhanced and effective teaching and learning process for the benefits of students which is the utmost requirement of the time. It has become very important to use the various e-tools and techniques, various information and technologies to communicate with the

students in the field of higher education.

The college encourages and mandates its teaching staff to use ICT enabled tools for effective teaching in the classroom. Teachers are in the habit of teaching with the help of LCD Projector, spume preparing PPT of their lectures and teach students in a newer and participative way. The teaching staff at college behest is advised and insisted upon to learn the use of ICT tools Internet, Smart Phones, Laptops, Desktops etc. Every teacher in the college is well versed in digitally disbursing class notes, lectures notes, power points presentations, study material, e-books, e-articles, tutorials You Tube videos from authentic and trusted online resources via Whatsapp or Email to students.

Digital library, Shodh Ganga, MOOC's through INFLIBNET and N-LIST are of immense help in the thorough study of different topics related to several courses. These resources are equally of great help to the teachers for enriching their knowledge and advancement of their academic career.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
<b>36</b>	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
<b>9</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
<b>158</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The students are the important stakeholders in any institution imparting education and it is our endeavor makes all efforts to ensure transparency in all the assessment at different stages. Taking this spirit into consideration the College deals with examination related grievances transparently, efficiently and in a timely manner.

The teaching faculty of Lahiri College regularly conducts Group Discussions, Mock-test, Surprise-test, Unit test, Quarterly/Half yearly examination and CCA in CBCS on University pattern to promote internal assessment of the students. Thus the learner's get acquainted with the pattern of University question paper. After completion of the internal examination, the faculty evaluates the answer sheet and distributes the students for doubt clarification or re-correction. Finally the principal conducts a meeting with Teachers to discuss the student's performance and necessary action plan for further improvement. The faculty members encourage students for the preparation of Assignment, Project Work and Dissertation in specific areas to preparing students well. Teachers also evaluate students through the practice make to solve previous year question papers.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/2.5.1-cmplt.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/2.5.1-cmplt.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**Internal Examination related Grievances-** The teaching-learning, assessment process in the College is a transparent and student friendly one. To ensure the transparency in internal examination, guidelines of exam are displayed on notice board, College website and circulate in the class rooms. The internal grievances related to Class tests/Unit tests, CCA, Assignments, Practicals, Dissertations and Project works etc are resolved by Assessment Grievance Redressal Committee in consultation with respective faculty members. Valued answer sheets provided to the students and if there is any objection in marks by the student is redressed immediately.

External Examination related Grievances- The Annual and Semester exam related grievances come under jurisdiction of university. Any grievances related to the external evaluation are being addressed at university level through a special Grievance Redressal Committee constituted by the university for this purpose. To avoid grievances, the College circulates and display notice regarding registration of exam form, admits card, dates of exams, etc. in classrooms, notice boards as well as in the College website respectively. . Those students who are not satisfied with the marks given can apply for revaluation. If there is any change in marks, the same is conveyed to the students by the university and their mark sheets are amended. If the students are not satisfied even with the revaluation, they can get the photocopies of their answer sheet by depositing the stipulated fee and they can have their answer sheets valued on their own and find out the actual position.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/2.5.2-cmplt.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/2.5.2-cmplt.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme Outcomes (POs) and Course Outcomes (COs) for all programmes offered by the Government Lahiri PG College are stated and displayed on the website. The objective, scope and career opportunities for a particular course/programme and its related fields are clearly spelt out in the information board and profile of each Department, which enables students to visualize the importance of that subject, expected outcomes of the programme that he/she is going to study. The students are also made aware of POs and COs through the prospectus. Course Outcomes are mentioned in the printed syllabus and also available in the Library.

The College has implemented various summative and formative approaches through which POs and COs are reflected and communicated with students. They are:

- At the beginning of session the IQAC organizes Induction Program for Newly admitted students. Each individual Teacher apprises the

students of POs and COs of specific subject.

- The students are made familiar with POs through Project work, Dissertation, Assignments, and Practical etc.
- Executions of Guidance and Coaching for Competitive Exams, aware the students about Course outcomes.
- All Department plans and conducts Guest and Expert Lectures in light of POs and COs.
- Involvement of students and Teachers in various Camps, Workshops, Seminars and Conferences at local, university, state and national level, enrich the attainment of POs and COs.
- The College collects feedback from the final year students and given serious attention to ensure smooth and effective fulfillment of POs and COs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/2.6.1-cmplt.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/2.6.1-cmplt.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### Attainment Evaluation of POs & COs:-

Evaluation determines the extent to which a Programmes and Courses achieves predetermined Outcomes or Goals. The some Direct and Indirect Methods of Assessment are used to Evaluate the intended POs and COs through both Internal and External performances of the Students.

**Direct Method of Assessment:** Internally POs and COs are evaluated directly through the marks obtained by the students in Unit Tests, Quarterly/Half yearly Examinations and CCA (for PG classes), which are conducted in each year/semester. These examinations are taken according to the schedule set by the University/Department of higher education. Assignments, Projects, Internship and Seminars are also used to evaluate learning outcomes. Finally Result of the



year end examination reflects the attainment gained by the students.

**Indirect Method of Assessment:** Externally POs and COs are evaluated through the students progression to higher education, outstanding performance of students in State/National/International level competitive examinations, Innovations and Publications of students, Awards/Achievements/Recognition/Appreciation of students in extension/sports/cultural activities and Job/Placement of outgoing students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/2.6.2-cmplt-cmprsd.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/2.6.2-cmplt-cmprsd.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

407

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/2.6.3.-upload-1.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/2.6.3.-upload-1.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[NA](#)

### RESEARCH, INNOVATIONS AND EXTENSION

<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
0	
File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of teachers recognized as research guides (latest completed academic year)</b>	
<b>3.1.2.1 - Number of teachers recognized as research guides</b>	
4	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
0	

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To promote ecosystem for innovations the College has taken concrete steps for creation and transfer of knowledge. In spite of having the limited resources and paucity of fund the College has adopted practical approach to keep the faculty members and the students updated with the latest knowledge in their respective fields of study.

The College has some initiatives for innovations in following areas:

- The affiliating University recognized Govt. Lahiri PG College Chirimiri as a Research Centre for Ph.D. programme in three subjects, Political Science, Hindi and Chemistry.
- The College has provided N-LIST, e-research journals, e-books, well equipped Chemistry, Botany, Zoology, Physics, Geography and Computer Laboratories with sufficient study materials to researcher.
- The College organizes State/National/International level Seminars/Workshops/Conferences/FDPs assists faculty members and students to keep them abreast of the latest information on the concerned topics.
- The faculty members are encouraged to participate and present their Research Articles/Papers in various National/International Seminars, Conferences/Workshops and they are also motivated to write/publish their research papers, book chapters in UGC reputed research journals.
- The College initiates signing of MOUs with other Institutions and Industries for collaborative research and sharing their expertise.

According to university guideline and prospectus it's compulsory for all UG programme students to complete their Project work in Environmental conscious. All PG students prepare project work in II semester and undertake Dissertation in IV semester under the supervision of concerned Faculty member.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/3.2.1-CMPLT.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/3.2.1-CMPLT.pdf</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

8

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### **3.3 - Research Publications and Awards**

#### **3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

##### **3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

4

File Description	Documents
URL to the research page on HEI website	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/3.3.1-cmplt.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/3.3.1-cmplt.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities in nearby locality have sensitized students to social issues and help in the overall development of

personalities of students and indirectly society as whole.

Lahiri College carried out following major extension activities are as:

- In the context of health and hygiene the YRC of the College organized Health Check-up Camp, AIDS awareness rally, Nasha Mukti Abhiyan rally, Malnutrition etc.
- The College has been set up Electoral Literacy Club (ELC) and carried out the SVEEP plan of Government to make the people aware of voting.
- The NSS of the College conducted clean and Green Campus as well as beyond the Campus Environmental Promotion activities in collaboration with Nagar-Nigam and Forest Department Chirimiri.
- The NSS and YRC organize Workshops and awareness Rallies on Tree Plantation, Food Poisoning, Energy conservation etc on a regular basis.
- The NSS conducts Road Safety awareness program in collaboration with District Traffic Police Department to informed students about traffic rules and safeguards.
- The Lahiri College has adopted a slum village Bhukbhuki, Block- Khadganwa, Chirmiri Dist. Koriya, where every year NSS organizes its special Camp for 7 days and extends its services in the village during the special camp.

Besides above mentioned activities the College organizes Seminars, Guest lectures, Debates on women empowerment etc. Thus all the departments of College encourage the students to participate in community based activities for holistic development.

File Description	Documents
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/3.4.1-cmplt.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/3.4.1-cmplt.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

15

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

10

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

458

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

<b>3.5 - Collaboration</b>	
<b>3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year</b>	
<b>3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year</b>	
6	
<b>File Description</b>	<b>Documents</b>
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>
<b>3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year</b>	
<b>3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year</b>	
3	
<b>File Description</b>	<b>Documents</b>
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
Govt. Lahiri PG College has three (03) separate blocks in streams of Arts, Commerce and Science cum Computer. The College has always taken proactive steps to provide various facilities to develop the	



infrastructure in the campus in terms of Classrooms with Green Boards, Library, Science Laboratories, Computer facility, Canteen facility, Clean Drinking water, Parking facility, separate Wash-Room, CCTVs surveillance and other facilities for pupils.

To make teaching-learning process more comprehensive available facilities are:

**Classrooms-** The College has in total 23 classrooms for smooth running of various courses simultaneously.

**Laboratory Facilities-** There are (08) Laboratories which include laboratories: Physics (02), Chemistry (02), Zoology (01), Botany (01), Geology (01), Geography (01) and Ancient Indian History (01). All Laboratories are well equipped as per the requirement.

**Computing Equipment-** The College has two (02) Computer Laboratories equipped with 32 and 07 Computers, all provided with internet connectivity. Besides, there is one Smart-English Language lab with overhead projector.

**Smart Classrooms Facilities-** College has Seven (07) Smart Classrooms-cum-Laboratory well equipped with ICT tools. It is used by faculty members and students for Power Point Presentation, Students Seminar, Guest Lectures and all types of Audio -Visual presentations.

**Library Facilities-** The Library has an important learning resource for the faculty and students. The College has Central Library partially automated with N-LIST subscription for the students and teachers. With Reading Room facility computers are made available for the students and teachers to browse e-learning materials. Besides, all PG Departments has individual library for the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/4.1.1-completed.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/4.1.1-completed.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College provides comprehensive facilities and support to carry out the activities of Cultural, Sports, Games, Gymnasium and Yoga etc.

**Facilities for Cultural Activities-** The College has one stage in Science Block where cultural events such as Youth Festival, Singing, and Dancing etc are organized to give opportunity to students to express their inherent creativity.

**Outdoor Games Facility-** The campus has open stadium of size 9000 sq.mtr which is used for various outdoor purposes like Cricket, Football, Volleyball and other athletics events such as Long/High Jump, Shot- put, Discus Throw, Javelin Throw and Yoga.

**Facilities for Indoor Games Facility-** The College has one Badminton Court and one sports room for Carom, TT and Chess.

**Facilities for Gymnasium-** The College Gymnasium Room is separate block in the campus. A wide selection of equipments for fitness, exercise and body building are these which caters the requirements of the students and faculty members.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/4.1.2-completed.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/4.1.2-completed.pdf</a>

#### **4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

11

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/4.1.3-completed.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/4.1.3-completed.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

23.4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The main aim of the Library is to provide proper information, to users need in short time. Our institution is committed to provide quality education to the students of this tribal and rural area. The Library of Govt. Lahiri PG College is located in a separate building; there is a Library cum reading room which facilitates extensive reading and study area for students and staff. The College has subscribed N-LIST services by which the students and faculty members can easily access the e-books, e-journals and other relevant e-contents.

The Library of Govt. Lahiri PG College has operational and partially automated with eMaster software version 3.0. The eMaster software rectifies the Library management system and circulates reading materials smoothly. The important features of eMaster software are like customizable search, online circulation and barcode printing in the Library.

Around 32 LAN connected Desktops have been installed in the Library reading room with Wi-Fi and internet facilities. These Desktops are used to access the N-LIST library link that the College has subscribed. A Desktop is connected to a Printer so that material accessed on the internet can be printed. The Library also has a high quality Photocopier for duplication of hard copy materials. The library reading room also has an overhead projector for Smart English Language Lab. The Smart English Language Lab is

supported with eMaster English cloud software version 1.0 operational over offline LAN network.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/4.2.1-CMPLT.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/4.2.1-CMPLT.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**D. Any 1 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**6.76**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

62

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Govt. Lahiri PG College, Chirimiri adopts policies and techniques for adequate technology deployment that provides a large range of IT amenities and services to support all students and staff for their teaching, learning, research and administration.

Govt. Lahiri PG College campus is partially Jio Wi-Fi enabled. Jio provides free 34 MB data at the speed of 20 MBPS per day and per mobile for all students and faculty members to get additional information and research related queries.

The College provides Computer with internet facility especially in Office, Library, Smart Room and selected Blocks through community based broadband internet service RailTel with Unlimited data and 100 MBPS bandwidth connectivity to strengthening the teaching and learning process. The College has also purchased Jio Internet Dongle/Router to enhance internet capabilities and used for academic and administrative purposes.

The College redesigned its Website, with updated information, and made it user-friendly and interactive. The Website is managed and maintained by the teachers and non-teaching staff of the College.

The College campus is under CCTVs surveillance to ensure safety and security to its stakeholders. Besides these facilities other IT equipments like UPS, Printers, Photocopiers, Speakers, Amplifiers, Wireless microphones etc. are available in the College in adequate number. Students are encouraged to use IT infrastructure and resources for broadened their knowledge for horizon.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/4.3.1-complete.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/4.3.1-complete.pdf</a>

#### 4.3.2 - Number of Computers

52

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16.4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College ensures optimal allocation and utilization of the funds for maintenance and upkeep of different facilities in consultation with purchase committee of the college. Being a Government college, the maintenance of building is undertaken by the state PWD. Minor maintenance works are done with funds from the Jan-Bhagidari-Samiti.

Laboratory- There are seven well equipped laboratories. The laboratories and their equipments are maintained by Lab-Technician and Lab-Attendants.

Library- The library advisory committee is constituted to look into the smooth and efficient functioning of the library and also allocate funds for the purchase of books and journals. Library staff ensures the maintenance of library services and help students in searching and lending books in the library.

Sports Complex- The Sports committee of the college is in-charge of the sports complex and equipment. Grade IV staff assigned for Ground, Courts, Indoor Stadium and Gym maintenance and repair work.

Computer- The college ICT committee is responsible for the maintenance of the computers and smooth functioning of the network facilities in the college.

Classrooms- Regular cleaning and dusting of the classrooms, corridors, toilets, faculty rooms, office, library, college compound etc. are done Grade IV staff. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms.

Others- Girl's common room, Reading room, water purifier, Fire

**Extinguisher, canteen etc. facilities available in the college are fully utilized and maintained.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/4.4.2-complete.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/4.4.2-complete.pdf</a>

## **STUDENT SUPPORT AND PROGRESSION**

### **5.1 - Student Support**

#### **5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

##### **5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**267**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### **5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

##### **5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**0**



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>C. 2 of the above</b>
File Description	Documents
Link to Institutional website	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/5.1.3-complete.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/5.1.3-complete.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>341</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>341</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent</b>	<b>A. All of the above</b>

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

56

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

2

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

105

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The College has very active Student Council constituted as per State Government and University ordinance. The student council comprises of President, Vice President, Secretary, Joint-Secretary and Class Representatives. The council helps the faculty to organize various Academic, Cultural and Sports events and Administrative activities in the College.

**Objective of Student Council:**

- To give the students an opportunity to develop leadership qualities.
- To inculcate spirit of discipline.
- To promote respect for Human Rights.
- To encourage participation in Literacy and Cultural activities in the campus to bring out their leadership and creative talents.

**Student Representation:**

Student's representation in various Academic and Administrative Committees includes; Anti-raging committee, Prevention of Sexual Harassment Committee, Student Welfare Committee, NSS Committee, Gym Committee, Excursion and Tour Committee, Sports activity Committee, Cultural activity Committee.

**Major Activities of Student Council:**

The Council involve in policy making and taking decision for various plans and strategy of the College.

- Planning and managing Academic, Cultural and Sports activities.
- Maintaining discipline and healthy atmosphere on the campus.
- Making necessary arrangements for the extension activities conducted by NSS unit and YRC unit of the College.
- Playing a significant role in Seminars and Symposium.

Playing a critical role in redressing major grievances.

File Description	Documents
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/5.3.2-cmplt.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/5.3.2-cmplt.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

44

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association contributes a significant role to over all development of an institution and integrally involves through financial and non-financial means. Govt. Lahiri PG College, Chirimiri has a functional Alumni Association, whose suggestions and supports enrich the academic strategies of the College. The

Alumni Association of the College is registered under the Chhattisgarh Societies Registration Act, 1973 with Registration number 122202241834 namely Alumni Association of Government Lahiri PG College Chirimiri.

The College has created Alumni WhatsApp group and Facebook page for communication and maintained good relations with Alumni Association members. The College organizes interactive meeting with Alumni Association to provide them platform to share their experiences. These Alumni meets strengthen bond between the passed-out students and the current batch. The Alumni Association of our College gives positive outlook and supports for their innovative activities. The College ensures to implement the valuable suggestions take by the Alumni Association.

The Alumni Association helps to uplift the incremental quality of the College as:

- The Alumni, who are well-placed in the society/industry or in other Government and Non-Government Jobs, are able to use their network to facilitate opportunities for the students in career advancement and placements.
- Alumni are also involved in providing funds for infrastructural development and improving learning resources. The Alumni Association has joint Account in the State Bank of India, Chirimiri for the fund contribution.

The Alumni Association provides their precious feedback on Curriculum development, Extension activities, Infrastructure improvement as well as holistic development of the College.

File Description	Documents
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/5.4.1-cmplt.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/5.4.1-cmplt.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision of Govt. Lahiri PG College, Chirimiri is to endeavors to prepare the economically challenged students of rural and tribal area to face the challenges of highly competitive world. The Mission of the institution is to provide a secure and well conducive environment for the overall development of the students by imparting qualitative education and relevant employability skills.

The effective governance and leadership with the vision and mission of the College is reflected as:

- The College organizes Induction Programme every year for newly admitted students, in which the students are appraised about various courses, syllabus, Schemes like Carrier Guidance, NSS, YRC, Scholarship etc. and facilities like Library, Laborites, Sports, Gym etc.
- Teachers introduce the students about their syllabus in such way that after completing their degrees from our institution they find themselves fit in the present competitive scenario.
- The several Committees of the College organizes various extension and outreach programs like; skills development, Carrier Guidance, Sports, cultural and value added programs for holistic development of the students.
- The Scholarship Committee is always aware about government scholarship and stationary are provided to the rural and economically challenged students which are highly helpful to these students.
- The Carrier Guidance Committee provides proper guidance to students for competitive examination through visiting faculties.
- The Women Cell of the College is committed towards equity and empowerment of girl students.

All quality control measures are initiated and implemented by the IQAC of the College.

File Description	Documents
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.1.1-complete.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.1.1-complete.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective governance and leadership of the College in Decentralization and Participation practices is reflected as:

**Decentralization Practices:** The College has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system.

(i) **Principal Level:** The Principal in consultation with the Teachers' Council nominates different committees for planning and implementation of different Academic and student Administration related policies.

(ii) **Faculty Level:** Faculty members are given representation in various committees like; IQAC, Admission, Examination Cell, Scholarship, Grievance Redressal Cell, Cultural Activity, Sports, Women Cell, YRC/ N.S.S, Career Counseling and Placement Committee etc.

(iii) **Student Level:** Students are the members of several Committees and play an important role in extension activities.

**Participative Practices:** The College promotes a culture of participative management by involving the staff and students in various activities. Both students and faculties are allowed to expressing themselves of any suggestions to improve the excellence in any aspect of the College.

(i) **Strategic Level:** The Principal, faculty and staff members are involved in defining the policies and procedures, framing guidelines and rules regulations pertaining to admission, discipline, grievance, counseling and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the College.

(ii) **Functional Level:** Faculty members share knowledge among



themselves, students and staff members while working for a committee.

(iii) Operational Level: The Principal interacts with faculties, Students and office staffs for the execution of different academic, administrative, extension and extracurricular related activities.

File Description	Documents
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.1.2-complete.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.1.2-complete.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The specific Institutional Strategic/Perspective/Development plans and its Deployment are as:

**To Mounting IT Facilities:** The College adopted a strategic plan of tasking ICT based teaching and learning. To successfully implementation of this strategic plan; One (01) Smart Classroom, Six (06) ICT enabled classrooms and nearly 50 Desktops with internet facility has been deployed.

**To Upgrade Library learning Resources:** The College approved a development plan regarding easily accession of e-learning resources. To satisfaction of fulfillment of this development plan; the library subscribed N-LIST services, partially automated with eMaster software version 3.0 and around 32 LAN connected Desktops have been installed in the Library reading room. The library reading room also has an overhead projector for Smart English Language Lab supported with eMaster English Cloud software.

**To Create an Ecosystem for Research and Innovations:** The College adopted a strategic plan of concerning the Research and Innovations. To successfully implementation of this strategic plan; various e-Workshops, Webinars, FDP and e-lectures have been organized on research oriented topics. The Affiliating University permitted out College as Research Centre in three (03) subjects like Hindi, Chemistry and Political science.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.2.1-complete.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.2.1-complete.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Lahiri PG College is a Government Institution working under the Regulatory authority of Higher Education Chhattisgarh Government. All the key decisions are taken by the institutional bodies as prescribed by the Statuary/Regulatory authority. The Directorate of Higher Education Chhattisgarh takes Academic and Administrative decisions which are carried out through the Principal. The powers and functions of various institutional bodies are well enunciated in the government rules and regulations, which help the Internal Committees to exercise effective monitoring of the entire functioning of the College. The Principal is responsible for the administration of the academic and non-academic aspects and ensure proper implementation of the government policies and procedures. The Internal Committees & IQAC assists the Principal in administration work and supports him in his innovative reforms. The IQAC evaluates and upgrades the quality of the academic and administrative performance of the College. Heads of Departments supervise the departmental activities and cater to the needs of the students. The Librarian in-charge executes smooth functioning of the Library. On the other side Administrative staffs like; Head Clerk, Accountant and non-teaching staff are responsible for all the non-academic departments. The representatives of Student Union are also member of various Committees, play an important role in the execution of extension activities.

The Service Rules for Teachers and non-teaching staffs are as per UGC and the State Government. The permanent Teachers are appointed through the Chhattisgarh Public services Commission whereas Non-Teaching staffs are recruited through the State Government service.

File Description	Documents
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.2.2-complete.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.2.2-complete.pdf</a>
Link to Organogram of the institution webpage	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.2.2-complete.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.2.2-complete.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The existing Chhattisgarh State Government Welfare Schemes are applicable to the employees of the Govt. Lahiri PG College Chirimiri. The College provides a number of Welfare measures for the staffs like as:

- Provident fund/NPS/Group insurance.
- Loan facility.
- Medical expense reimbursement.
- Financial support and Academic Leave to Teachers for attending Conference/ workshops/ Seminars/Training programs.
- Maternity leave for women employees (Six Month).
- Child Care Leave for Women Employees (Two Year).
- Paternity Leave for Men employees (15-Days).
- Additional increments after acquiring higher degrees like

M.Phil and Ph.D.

- Encashment of earned leave.
- Encashment against the T.A/D.A.
- Festival advance.
- Uniform and Washing allowance to Class IV employee.

Besides these Lahiri College has taken care for wellbeing of its employees and introduces facilities; well-furnished Staff room, Gym with fitness instruments, Washroom, RO drinking water and College Canteen to provides good, tasty and hygienic food.

File Description	Documents
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.3.1-cmplt.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.3.1-cmplt.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**12**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Govt. Lahiri PG College has performance Appraisal System for Teaching and non- Teaching staff. Performance Appraisal is done Annually at the end of every Academic Year.**

**Teaching Staffs Appraisal System:-**

- As per UGC rules and Department of Higher Education Chhattisgarh, Teachers have to keep a record file of their Academic endeavors, Research Publication, Refresher/Orientation Course, attending Workshops/Seminars/FDP and other institutional activities for performance Appraisal.
- In order to be considered for promotion under CAS, a teacher needs to submit an annual self-appraisal report in the Annual Performance Assessment Report (APAR) form along with the documentary evidencelike: Number of Classes taught, Teaching Dairy, Research activities, Students related Guidance, and involvement in the Administrative representation, examination and evaluation duties.
- Moreover teaching staff of the College has to submit annually the prescribed Performance Based Appraisal System (PBAS) form, with all the mandatory attachment. PBAS form accumulates information, like; Number of attending professional development programmes, Number of teaching hours etc.

**Non-Teaching Staffs Appraisal System:-**

The performance of the non-teaching staffs is also assessed through APAR form by looking timely completion of their administrative works in a proper manner.

Finally the Principal of the institution scrutinize the details of APARs, PBAS, API marks and his opinion/remark on five scales like Poor/Satisfactory/Good/Very Good/Excellent. Principal submits the Confidential Report to the Regional Additional Director of Higher Education, Ambikapur (C.G.). Additional Director submits Confidential Report to Commissioner, Department of Higher Education Chhattisgarh for further action.

File Description	Documents
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.3.5-complete.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.3.5-complete.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College has conducted Internal and External Financial Audits at the end of each academic year.

**Internal Financial Audit:** The Internal Audit Committee inspects all the annual financial transactions for transparency, authenticity and integrity. In the every year Internal Audit Committee verifies the stock register and bill book of both non consumable and consumable items. The verification committee writes its report on the last page of the stock register that 'all the items purchased during the year have been entered in the stock register and balance items all physically present'. The aforesaid report of Internal Audit Committee is then counter signed by the Principal.

**External Financial Audit:** Principal of the College forwards all expenditure bills to the Account Section. Accountant cross-checks the proceeding bills, after being satisfied, all the payments are made by RTGS/Bank Draft/Cheque. The Accountant of the College keeps all the purchase bills and documented in financial record. Finally Annual Income and Expenditure is duly certified by the Principal and Chartered Accountant (CA). The Account of Janbhagidari Samiti is also audited by registered CA.

File Description	Documents
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.4.1-complete-1.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.4.1-complete-1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

11.24800

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major resources of mobilization of funds for the Govt. Lahiri PG College are as follows:

- State Government Fund.
- UGC/RUSA Fund.
- DMF Fund.
- Janbhagidari fund.
- Alumni Fund.

The State Government of Chhattisgarh provides financial assistance under salary head for office expenses, infrastructure augmentation and for some specific purpose. In addition to this there is corpus of fund collected from the enrolled students known as Janbhagidari fund. The Janbhagidari funds are utilized in the maintenance of infrastructure, salary of temporary staff and in respective requirements. The College also receives separate funds from the Alumni Association, which is used for the development of the College. The District Mineral Foundation Fund (DMF) is spent for IT infrastructure and another required equipments. The UGC/RUSA Fund are utilized for infrastructural development of the College.

The Principal of the College authorized as the Drawing and Disbursing Officer (DDO), monitors and supervises the sanction funds and ensures its utilization. The optimal utilization of the financial resources is made after completion of all procedure and policies like; submission of proposal, consultation with the Purchase Committee/concerned department, sought quotations and approval of the Principal and purchase committee, supply Order given to the vendor for purchase of needs-cum-requirements. The funds generated are mainly utilized for development of



infrastructure and its maintenance, for up-gradation of library and laboratories, strengthen in technology capacity etc.

File Description	Documents
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.4.3-complete.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.4.3-complete.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC constantly striving for quality enhancement of the College with functioning of all Academic and Administrative Committees. The IQAC has institutionalized the quality assurance strategies and processes under the following major facets:

**Up gradation of IT Infrastructure:**

The IQAC has been trying to keep pace with the ICT enabled tools for teaching-learning methodology. To assure the operation, the College setup Three edtech-Laboratories, Three edtech-Classrooms, One Smart Classroom and Two Computer Labs for Teachers, Research Scholars and Students. The Library of the College has subscribe N-LIST and partially automated with eMaster software.

**Strengthen Research Culture:**

The IQAC plays an important role inculcating research culture in the College. The College has Research Centre for Ph.D. and total of Eight research scholars are registered in the Research Center of College, for which the College organized Pre-PhD Course Work. Asst. Professor Dr. Ramkinker Pandey has been recognized as Research Supervisor and three research scholars pursuing Ph.D. in Hindi under his guidance. The IQAC Coordinator Mr. Subhash Chandra Chaturvedi is the Founder Member of Society of Physics and Functional Materials (SPFM) in AKS University Satana (MP) and member of Board of Study (BOS) in State government. Three College Teachers are the members of BOS in affiliating university. The Faculties of the College has organized various research oriented Workshops/Seminars and FDPs to create an ecosystem for innovation. The College has signed MOUs with TRS College Rewa (MP) and Shri Shankaracharya Technical College, Bhilai (CG) for creation and

transfer of knowledge.

File Description	Documents
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.5.1-complete.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.5.1-complete.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has taken comprehensive mechanism of reviewing the teaching- learning process, methodology and learning outcomes are as under:

ICT Enabled Teaching-Learning Method:

- The IQAC encourage faculty members to adopt advanced teaching pedagogy.
- The Teachers instruct the students to use the ICT learning techniques.
- During COVID-19 teaching-learning method has been supported by virtual platforms.
- Promotes preparation of PPT, Video lectures.

Internal Evaluation System:

- All Teachers motivate PG students to prepare Assignment, Project works and Dissertations.
- Arrange Practical, Academic Tour and Seminars etc.
- Organize Unit Test, Topic Test, and Surprise Test.
- Conduct Quarterly and Mid-term examination.
- Prepare the question paper like the university examination.
- After evaluation answer sheets are provided to the students,

which help them to understand their mistakes.

**Outcome Achieved:**

The incremental improvement in teaching-learning process is reflected as-

- In clearing the doubts of students.
- Improve learning ability of students.
- In boosting the confidence of the students.
- Good performance in the university/competitive examinations.

File Description	Documents
Paste link for additional information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.5.2-complete.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.5.2-complete.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.5.3-complete.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/6.5.3-complete.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Lahiri College is committed for gender equality and welfare of the women. Being Co-education institution the College endorses the cause of gender equity, and sensitizes the staff and students to gender-based challenges and its concerns. It's fortunate that gross enrolment of girls in the College is always more than the boys. The prescribed curriculum for several UG-I year Course the gender equity, human rights and women empowerment studies are compulsory for students. The Women Cell of the College organizes Seminars/workshops, Awareness Rally, Self-Defense programs, Extension and Outreach programs on gender issues throughout the year. Anti-sexual harassment committee keeps a strict vigil in entire campus.

To promote gender equality and to safe guard the women the College initiated the following measures:

- The Campus has a Girls' Common Room and separate Girls Washrooms, equipped with a sanitary pad dispensing machine.
- The Women Cell organizes various lectures on women's medical /health issues and legal rights of women as well as Self-Defense training programs for the girls.
- The College administration is sensitive to the health concerns of women employees and sanctioned Maternity and Child Care leave as per the guidelines of state government.
- Relaxation of 30% in admission is given to the female students as per the guidelines of State Government.
- The College celebrates International Women's Day, National Girl Child Day and World Equity Day along with female students and faculty to sensitize about gender disparity and their fundamental rights.

File Description	Documents
Annual gender sensitization action plan	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/7.1.1-complete.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/7.1.1-complete.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/7.1.1-complete.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/7.1.1-complete.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid waste management:** The solid waste is collected every week by departments. Bins are kept in various departments and in campus to collect solid waste. Waste management programs are carefully planned and implemented by NSS volunteers. Many awareness and cleanliness drives have been carried out by students. The institution believes in preservation of natural resources. Thus, the damaged furniture is not disposed but is reduced through repair. In this way, the institution tries to save and preserve the resources for future generation.

**Liquid waste management:** Liquid waste from laboratories, washrooms, sanitation blocks, working place etc. is collected in to large soak pits where it is drained in to the soil. It prevents the contamination and water pollution. However liquid waste is also collected in drainage tank connected to corporation drainage system. The waste water from ROs, toilets is drained to septic tank. The Liquid waste from laboratory is collected in a

container.

**E-waste management:** Production of e-waste in college is nil so there is no e-waste management system in the college.

**Hazardous chemicals and radioactive waste management:** In our institution there is no hazardous chemical and radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Govt. Lahiri PG College, Chirimiri is located at Rural and Tribal area of Chhattisgarh. Along with this, Chirimiri is one of the Hilly and Coal Mines areas of Chhattisgarh. The SECL employees of Chirimiri Coal Mine belong to several states of India. Thus in the College, faculties and students of diverse culture and language are teaching-learning together. Besides, a large number of socioeconomically weak /special background students from regional neighborhood community are also studying in the College that promotes multiculturalism in the campus.

The major efforts of the College to inculcate tolerance and communal harmony in young minds are as:

- To assure linguistic competence teachers adopt bilingual mode of teaching, wherever required, and study materials are provided both in English and hindi.
- To promote communal socioeconomic the College provides category's admissions, fee concession, scholarships and free books, pen etc for background students viz SC, ST and OBC as per Chhattisgarh government policies.
- Tribal area allowances are given to the all employees as per the rules and regulation of Chhattisgarh government.
- To inculcate cultural diversity the College organizes many events like Dance and Singing performance, Rangoli and Mehendi competition, Annual function etc.
- The College provides inclusive environment among staff and students by celebrating national and international commemorative days, events and festivals.



File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Lahiri College is consistently engaged in sensitization of students and employees to our constitutional obligations. The College organizes activities that deepen the values, rights, duties and responsibilities of good citizens committed to nation and society. The NSS and YRC are two integral bodies that commit activities to inculcate patriotism among students and staffs.

- Curriculum of the College is aware of students in regard of social justice, equality of opportunity, democratic freedom and respect to all religions.
- Several Departments organizes invitee lectures in ethical and human values for students as to contribute the transformation of prevailing social responsibilities.
- The NSS Unit of the College organizes road-safety awareness program in collaboration with district traffic police. Students are informed about instill the importance of safeguarding human life.
- The YRC/NSS volunteers donate blood, wherever required.
- The NSS Unit of the College works towards reaching out to the larger community and engaging in social work creates a duty conscious community.
- The College enshrines the sovereign rights and democratic values of our nation by commemorating the Independence Day and Republic Day.
- Constitutional day (on 26th November) is celebrated every year in the College and take an oath of our constitution to increase political consciousness among students and staffs.
- The College adheres Civil Services Code of Conduct Rules 1965 issued by the Government of Chhattisgarh and also has a prescribed Code of conduct for all stakeholders. The Code of Conduct is displayed on the College website and the campus.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/7.1.9-complete.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/7.1.9-complete.pdf</a>
Any other relevant information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/7.1.9-complete.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/7.1.9-complete.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**Lahiri College celebrates National/International Commemorative Days, Festivals and Memories of the great freedom fighters, to instill patriotic sprit and to foster unity among students and faculty. It is the way to make students as a good citizen.**

- The College celebrates Independence Day and Republic Day. Sacrifice of our freedom fighters is a price of our**

independence.

- Hindi Diwas is celebrated on 14th September every year to the adoption of Hindi as the official language of the country.
- National Youth Day is celebrated every year on 12th January to commemorate the birth of Swami Vivekananda and spread the philosophy of Swami Vivekananda amongst the youth.
- International Yoga Day is celebrated every year on 21st June.
- World Environmental Day is celebrated every year on 5th June to heighten awareness about the environment and conservation of natural resources.
- International Day for Biological Diversity is celebrated on 22nd May to engage young minds towards new possibilities.
- Mahatma Gandhi Jayanti and Swachh Bharat Abhiyan celebrated on 2 October. The College organises Swachh Bharat campaigns and Tree plantation drives.
- The College celebrates birth anniversary of Sardar Vallabh Bhai Patel as "National Unity Day" and take oath for the Unity and Integrity of the nation.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE-I:

**Title of the Practice:**

**Empowering Women by Raising Awareness against violence, discriminations and inequality.**

**Objective:**

To aware the girl students about their Rights in family, society and work Place.

Evidence of Success:

In the last five years consistent efforts have been made to empower Girl students to encourage the women literacy, education and awareness creations.

Problem Encountered:

Lahiri College is situated in Rural and Tribal area, therefore the major problems in empowering of Girl students are heightened due to living alone in remote locations, poverty and under privileged.

Resources Required:

Establishment of Traditional Economic Organization and stand its role in the empowerment of marginal tribal girls.

BEST PRACTICE-II:

Title of the Practice: Reaching the Feeding Institutions of the Area.

Objectives of the practice:

To promote collaborative engagements between the institution and neighborhood Government Schools. The networking aims at sharing knowledge and resources with such schools.

The Practice:

The very concept was practiced in many institutions of the nearby vicinity and a formal letter about the practice started by Government Lahiri College was sent to the District Collector, Commissioner Dept. Of Higher Education, District Education Officer and the concerned schools.

Evidence of Success:

The practice has exercised a great motivational influence on the student community. Students who were hesitant and shy were given opportunity to interact.

Resources Required:

The Government must take necessarily steps to increase and fulfill the requirement of permanent teaching faculties.

File Description	Documents
Best practices in the Institutional website	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/7.2.1-complete-cmprsd.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/7.2.1-complete-cmprsd.pdf</a>
Any other relevant information	<a href="https://govtlahiripgcollege.in/wp-content/uploads/2023/02/7.2.1-complete-cmprsd.pdf">https://govtlahiripgcollege.in/wp-content/uploads/2023/02/7.2.1-complete-cmprsd.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Govt. Lahiri PG College, Chirimiri is Distinctive in its Priority and Thrust for CAPACITY BUILDING of Teaching, non-Teaching Staffs and Students. In the past five years, the practice of Capacity Building has been strengthened in multiple dimensions.

The portray of performance towards Capacity Building is as:

For Teaching Staff:

- The IQAC encourages young and newly recruited faculties to participate in skill enhancement programmes like Orientations/Refresher Courses/ FDPs. In this consequence, to maintain quality of teaching profession the several teachers partake in various training programmes and make sure knowledge is up-to-date.
- The College creates an ecosystem for research/innovation and transfer of knowledge. Aftereffect, the College is recognized as research centre by affiliating university.

For non-teaching staff:

- Basic and advanced ICT workshop have been organized to increase efficiency in work outcomes.
- Administrative and accounts related workshops for non-teaching staff have been held for updating knowledge and skills.

For students:

- Students are encouraged to organize a wide range of activities under the umbrella of departmental and other academic societies/cells to learn beyond the boundaries of the classroom.
- The College promotes students to undertake project work/field work/dissertation/internships, helping them develop the skill, behaviors and confidence necessary for success in the future.

With this thrust in capacity building, Lahiri College is poised to take on greater academic challenges in the future and become the most sought after institution of higher education.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

01. To organized professional development/administrative training programs for teaching and non teaching staff of the institute.
02. To encourage teachers recognized as research guides.
03. To conduct workshops/seminars on research methodology, IPR and entrepreneurship.
04. To encourage teachers publish research papers in the journals notified on UGC Website.
05. To encourage teachers and student for maximum utilization of library and INFLIBNET online access.
06. To encourage faculty members to use ICT enabled tools for effective teaching-learning.
07. To encourage teachers to organize special classes for slow learner and smart learner.
08. To organize extension activities in the neighborhood community to sensitizing students to social issues.
09. To take initiatives for capacity building and skill enhancement program.

10. To conduct guidance for competitive examinations, NET/SLET and career counseling programs.
11. Purchase new books, e-books and journals, e-journals.
12. To celebrate national and international commemorative days, events and festivals.
13. To take initiatives for the promotion of gender equity.
14. To develop a transparent mechanism for timely redressal of student grievances.
15. To conduct administrative audit internal/external financial audit.