



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		GOVT. LAHIRI PG COLLEGE, CHIRIMIRI
• Name of the Head of the institution		Dr. Arti Tiwari
• Designation		Principal (In-charge)
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		07771265026
• Mobile no		9434253571
• Registered e-mail		govtlahiricollege@gmail.com
• Alternate e-mail		drartitiwari3@gmail.com
• Address		Bada Bazar, Chirimiri
• City/Town		Koriya
• State/UT		Chhattishgarh
• Pin Code		497449
2.Institutional status		
• Affiliated /Constituent		Affiliated
• Type of Institution		Co-education
• Location		Rural

• Financial Status	UGC 2f and 12(B)																
• Name of the Affiliating University	Sant Gahira Guru University, Sarguja Ambikapur (C.G.)																
• Name of the IQAC Coordinator	Mr. S.C.Chaturvedi																
• Phone No.	07771265026																
• Alternate phone No.	9424369618																
• Mobile	8120734728																
• IQAC e-mail address	iqacglpgc@gmail.com																
• Alternate Email address	subhashchaturvedi76@gmail.com																
3.Website address (Web link of the AQAR (Previous Academic Year)	http://govtlahiripgcollege.in/wp-content/uploads/2022/02/aqar-2019-20-1.pdf																
4.Whether Academic Calendar prepared during the year?	Yes																
• if yes, whether it is uploaded in the Institutional website Web link:	http://govtlahiripgcollege.in/wp-content/uploads/2022/02/academic-calendar-2020-21.pdf																
5.Accreditation Details																	
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Nil</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Nil	Nil	Nil	Nil	Nil	Nil
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to												
Nil	Nil	Nil	Nil	Nil	Nil												
6.Date of Establishment of IQAC	05/10/2019																
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																	

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Pay	State Government	2021/365	19979000
Institution	Other Contingent Wages	State Government	2021/365	125000
Institution	Tribal Allowance	State Government	2021/365	13000
Institution	Postage Charge	State Government	2021/365	3500
Institution	Telephone Charge	State Government	2021/365	10000
Institution	Books	State Government	2021/365	200000
Institution	Electricity	State Government	2021/365	75000
Institution	Vardi	State Government	2021/365	10000
Institution	Office Stationary	State Government	2021/365	22000
Institution	Office Other	State Government	2021/365	30000
Institution	Information Technology	State Government	2021/365	200000
Institution	Repairing	State Government	2021/365	25000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	2
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and 	Yes

compliance to the decisions have been uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Preparation of Academic Calendar Teaching Plan for the session July 2019 June 2020.	
The IQAC completed the All India Survey of Higher Education (AISHE) as required by 'Ministry of Human Resource Development Department of Higher Education New Delhi'.	
On-line classes and webinar were held to improve quality education during covid-19 pandemic.	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
To ensure effective curriculum delivery	In Corona Pandemic all teachers and students sign into Google meet to possible on-line effective curriculum delivery.
To organize extension activities relevant to Corona Virus	Various e-lectures, Webinar and Awareness Programmes have been organized to aware students about Corona Virus. Beside these NSS students worked as Corona Warriors in neighborhood communities who has honored by the Koriya Collector.
To encourage Teachers to attend Conferences, Workshops, FDPs, Orientation and Refresher Courses	In this session, one (01) teacher Mr. V.K.Lahare completed his orientation and two (02) teachers Dr. Aradhana Goswami and Mr. S.C.Chaturvedi completed his Refresher course.
To conduct Workshop, Seminar on Research Methodology and IPR	A one day Webinar was organized on IPR under the department of Economics and one week National e-workshop was organized on the topic Research Methodology under the department of Zoology and Commerce.
To sign MOUs with institution, industries and corporate houses	The college has signed two (02) MOUs with Municipal Corporation, Chirimiri Koriya (C.G.) and T.R.S. College Rewa (M.P.) for three years.
To take initiatives for capacity building and skill enhancement	A seven day national e-workshop was organized on communication and one day e-workshop on soft skill under the department of English.
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	14/02/2022

Extended Profile**1. Programme**

1.1	14
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	921
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	533
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	320
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1	29
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	59
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	32
Total number of Classrooms and Seminar halls	
4.2	19.4297
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	51
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Govt. Lahiri PG College is affiliated to Sant Gahira Guru Vishwavidyalaya (Sarguja University) Ambikapur (C.G.). Before the start of the academic year the heads of the departments start collecting/gathering information about the syllabus in the respective subject. At the beginning of every academic year, the Principal conducts meeting with all faculty members to develop strategies for effective implementation of syllabus as well as co-curricular and extension activities. Faculty members are working as members in many committees of the university. They support to the</p>	

teaching staff to get available advanced draft of the syllabus. The Time-Table committee frames the time-table for both U.G. and P.G. Classes as per the guidelines of the board of studies of the affiliated University. Teaching faculty members prepare their own plan of action according to the syllabus. The Teaching Dairy is being maintained regularly by the faculty members and dairy will be submitted to the Principal at the end of every month and it will be countersigned by the Principal. Departmental review meetings are arranged regularly to discuss about the completion of syllabus. As per the need of the department - remedial course, tutorials and special sessions are organized as per the guidelines of the University and UGC. All departments maintained their Departmental libraries and added new text books, reference books and journals to cater the needs of syllabus. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations and audio visual support, You tube assisted learning are all available to make the delivery of the curriculum enabling and interesting for the students. Practical laboratory session is conducted synchronously with the theory. Thus, at the end of the session, the students get theoretical knowledge blended with practical application. Faculty members are prepared with latest research material and teaching plans for the benefit of students. They are also holding symposia/workshops to expand the subject. The faculty regularly conducts classtest, mock-test, surprise-test on university pattern thus preparing the students well. The facility of the library:- Books, Reference books, journals, computer etc. is provided to teaching, non-teaching staff and students which are going to be beneficial to the students to prepare them for their competitive exams. The college conducts internal examination and skill development activities to improve the performance of students in the university examination and the competitive exams.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/1.1.1-The-Institution-ensures-effective-curriculum-delivery-through-a-well-planned-and-documented-process-1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Govt. Lahiri P.G. College Chirimiri permanently affiliated to

Sarguja University. Before the commencement of every academic year, college receives detailed academic calendar from C.G. State Government. The college also receives academic calendar from Sarguja University pertaining to admissions, examination and vacations of odd even semester at PG level. College adhere to the academic calendar published by University and govt. of C.G. The IQAC and Academic calendar Committee prepares college academic calendar in accordance with the academic calendar of University and State Government. The college academic calendar is made keeping in mind all the curricular and co-curricular aspects. The college academic calendar has complete information regarding the Annual Sports, Cultural activities, Youth Festival, NSS activities, YRC activities, Celebration of National and International days, and tentative dates of examination. The academic Calendar specifies the teaching-learning schedule of every academic year and continuous internal evaluation (CIE). It is mandatory for the students and the faculty to adhere to the academic calendar for the completion of academic activities. The Principal of the college regularly conducts meetings of various college committees to ensure the better functioning of the academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/02/academic-calendar-2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

09

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to integrate the cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics the college has included different types of courses in the curriculum. The issues in curriculum focusing on these issues is given below:

Issues focusing on Gender Sensibility:

Political science: The department of political science, Sociology, English has full paper containing Units in UG and PG on Gender issues.

Issues focusing on Human Values and professional Ethics:

The department of political science, commerce and sociology has unit wise chapters on human values and social ethics in UG and PG.

Environment and sustainability:

The department of Sociology, Geography, English, Political Science, Botany and Chemistry has chapters in UG and PG classes. There is a compulsory paper on Environment studies for all the UG classes in which students have to prepare a project Report on the issues related to environment and cleanliness.

Besides this NSS and Women Cell conducts different programmes and activities Environment awareness, gender issues and sensitization, Human values and professional Ethics among students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

123

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

B. Any 3 of the above

Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/1.4.1-Institution-obtains-feedback-on-the-syllabus-and-its-transaction-at-the-institution.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/1.4.2-Feedback-process-of-the-Institution.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
921	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of	

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

533

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has designed well planned system to assess the learning levels of the students. During the admission process, the committee does face to face interaction with students and counsel them in the selection of appropriate subject groups. The information regarding the student knowledge and his socioeconomic status is sought at the beginning of the year by the faculty during the classroom interaction. Our classes occupy wide mix of students from hinterland mostly not proficient in English, different religions and different economic level. Most of the enrolled students are fundamentally very weak .The faculty takes initiative to collect the academic and co-curricular background information from students in their classes. The college has a defined policy for assessment of entry-level competency, skill base and the willingness to learn, during their entry to the first year UG programme. To find out the slow and advanced learners, the various activities are conducted by faculty like question answer session, the quiz on general knowledge, topic test, role playing activity, home assignments etc. The academic performance in the previous academic year is a good indicator to identify the slow and advanced learners. The strategies adopted by the college for the slow learners are as follows:

Remedial coaching is offered to slow learners and academically weak students.

Organization of Topic tests, surprise tests, mid-term exam help to improve slow learners to certain levels. To identify the advanced learners, various methods of evaluation such as question-answer, seminars, group discussion, interaction in the classroom etc. are also applied. Encouragement is given for advanced learners to independently prepare lecture notes, seminar papers, assignments,

and student research projects. Orientation is given to make use of subject-related periodicals, reference books, research journals, various links provided through INFLIBNET.

Departments take active interest in promoting field study, case study and industrial visit. Recommendation of journals and periodicals, reference books Motivation to participate in co-curricular and extra-curricular activities like elocution, quiz, debating, essay etc. Guest Lectures from eminent scholars arranged on various subjects are followed up by interactive sessions which prove highly beneficial for advanced learners. Organization of workshops to enhance the knowledge of advance learners Personal attention through periodic interactions with teacher guidance. Advanced learners are provided with extra study material and tutorial session .Therefore a counseling session is organized by faculty members before the commencement of programs to make the students well informed regarding their strength and weaknesses. This counseling session equip them regarding their goals and objective, code of conduct, curriculum structure, attendance requirement, evaluation pattern and career option etc. When the classes begin first few lectures are organized to make them aware regarding course outcome.

File Description	Documents
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/2.2.1-The-institution-assesses-the-learning-levels-of-the-students-and-organizes-special-Programmes-for-advanced-learners-and-slow-learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
921	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

Experimental learning is the process of learning through 'experience'. It contains reflection, critical analysis and synthesis. It is an opportunity for students to take initiative to make decisions and be accountable for learning results. All the faculty members of the institution adopt student centric methods to enhance student's involvement as a part of participative learning and problem solving methodology. Mostly science subjects have practical oriented curriculum. Teacher demonstrates practical and performs it in the laboratory in regular teaching-learning process. Students are allowed to use practical hand books and manuals. The college follows the academic calendar issued by the Department of Higher Education Chhattisgarh. The college is striving to provide conducive environment for holistic development to its student. Therefore plausible steps are implemented under the guidance of Principal and IQAC committee for effective teaching learning process. Every faculty member put the effort to make their lecture session interactive, encouraging students to ask questions to ensure whether they have understood the subject issue. Besides this many other learner-centric methods followed such as: In science stream the mode of teaching is both theory and practical. Teachers demonstrate and students perform practical in the laboratory under observation. Experimental learning creates laboratory awareness, handling of instruments, glass wares and chemicals. The summative assessment ensures the end outcome of performance. First year students of all the streams undertake projects in Environmental Science. PG IInd Semester students of classes undertake a group project and PG IV Semester students of classess undertake Dissertation. This facilitates experiential as well as participative learning. Students are assigned course related topics to work on. This helps them to unearth various learning sources and cultivate analytical and reasoning capabilities. Before the submission of assignments students are asked to present their material in fronts of fellow students and share what they have learned from it. In this process they are taking the other questions as a result understanding of the topic gone to deep root. Time to time debate, quiz, seminar are held on the relevant topics which helpful for all round development of students. Learning Projects: With the help of NSS volunteers, YRC cadets and Women Cell Organized Swatch Bharat Mission, Traffic Awareness, AIDS awareness campaign, planting of sapling, Benefits of Yoga, Curse of Dowry and addiction and vaccination programs etc. are propagated to the villages. So they are getting the chance to learn how valuable and fulfilling it can be given back to others. As part of the academic development the college administration and department arrange guest lecture on core

subjects and career oriented lectures seminars and workshops. To inculcate leadership quality in students every year students of UG/PG classes are nominated as Presidents, Vice-Presidents, Secretaries and Joint-Secretaries of various councils of the college.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/2.3.1-Student-centric-methods-such-as-experiential-learning-participative-learning-and-problem-solving-methodologies-are-used-for-enhancing-learning-experiences.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the process of teaching and learning apart from the traditional methods of chalk and talk the college prompts , supports and facilitates the use of ICT based tools enabling better, enhanced and effective teaching and learning process for the benefits of students which is the utmost requirement of the time. It has become very important to use the various e-tools and techniques, various information and technologies to communicate with the students in the field of higher education. The college encourages and mandates its teaching staff to use ITC enabled tools for effective teaching in the classroom. Many departments have adopted the techniques and teachers are in the habit of teaching with the help of projector and screen, spume preparing PPT of their lectures and teach students in a newer and participative way. The teaching staff at college behest is advised and insisted upon to learn the use of ICT tools Internet, smart phones, PC, Laptops, Desktops, LCD Projectors, LCD Projectors, Smart Board, Whatsapp etc for sharing lecture notes, study materials , tutorial videos, web links of e-articles, e-books, e-journals etc with the students. Every teacher in the college is well versed in digitally disbursing class notes, lectures notes, power points presentations, study material, e-books, e-articles, tutorials You tube videos from authentic and trusted online resources via Whatsapp or Email to students. Digital library, Shodh Ganga, MOOC's through INFLIBNET and N-LIST are of immense help in the thorough study of different topics related to several courses. These resources are equally of great help to the teachers for enriching their knowledge

and advancement of their academic career.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

150

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Govt. Lahiri P.G. College Chirimiri follows guidelines of Sant Gahira Guru University for internal evaluation and assessment procedure. The College has adopted following method of assessing the academic performance of the students on a continuous basis. 1. Conducting tutorial classes to clarify doubts and re-explaining the critical topics. 2. Regular Unit test, Surprise test and quiz are conducted on every topic to evaluate student's performance. 3. Regular conduct of Group discussion, Seminars, Guest lectures and Project work/ Internship to encourage and increase the confidence among students. 4. Industrial visits and Study tour organized by various P.G. Departments which help students to take comprehensive knowledge in limited time. 5. Faculty evaluates student's growth by identifying assignment topics and solving previous year's question papers. 6. For Under-graduate programs, the College conducts mid-exams. The structure of the question paper is same as like the University examination. As a result, the learner's gate acquainted with the pattern of question paper. After completion of the internal

examination, the faculty evaluates the answer scripts and distributes the students for doubt clarification or re-correction. Then the principal conducts a meeting with HODs to discuss the student's performance and necessary action plan for further improvement. 7. All Post-graduate programs have Choice Based Credit System (CBCS) as per Sant Gahira Guru University, which also included Continuous Internal Evaluation (CIE) system. 8. All Departments of College have been working jointly to enhance the potentialities of students.

File Description	Documents
Any additional information	View File
Link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/2.5.1-Mechanism-of-internal-assessment-is-transparent-and-robust-in-terms-of-frequency-and-mode.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The teaching-learning, assessment process in the college is a transparent and student friendly one. The students are the important stakeholders in any institution imparting education and it is our endeavor you make all efforts to ensure transparency in all the activities at different stages. Taking this spirit into consideration the college deals with examination related grievances transparently, efficiently and in a timely manner. The annual and semester exam related grievances come under jurisdiction of university. Grievance redressal cell of the university examination is in accordance to the university regulations in time-bound manner. Discrepancies in the university examination marks are to be rectified by the university through the principal. To avoid grievances, the college circulates and display notice regarding registration of exam form, hall ticket, dates of exams, etc. in classrooms and notice boards respectively. All the faculty members also inform students in their classrooms. The university sends exam schedule to the college and the same is brought to the notice of the students. After the declaration of results the university notifies the deadline of 15 days to apply for the verification, revaluation, photo copy of answer sheet, and re-verification of the answer sheets. Accordingly, the students can apply with their grievances to the university. If the photo copy of the answer sheet is demanded, the same is provided to the students. If the demand is to reevaluate the answer sheet, the students get the paper reassessed. If there is

any change in marks, the same is conveyed to the students by the university and their mark sheets are amended. The college takes measures to resolve grievances transparently and fairly. The students against whom U.F.M.(Unfair Mean) cases are registered in the final/semester examinations are dealt with justifiably. Materials of cheating are confiscated and their records are maintained. The students are given opportunity to clarify their stand. The university constitutes a committee to look into the matter and appropriate measures are taken judicially, transparently and within the time limit. There is a provision for revaluation of the answer sheets.

Those students who are not satisfied with the marks given can apply for revaluation. If the students are not satisfied even with the revaluation, they can get the photocopies of their answer copies by depositing the stipulated fee and they can have their answer sheets valued on their own and find out the actual position. If the internal grievances related to class tests/unit tests, presentation, assignments, practical and project work etc are resolved by IQAC committee in consultation with respective faculty members.

File Description	Documents
Any additional information	View File
Link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/2.5.2-Mechanism-to-deal-with-internal-examination-related-grievances-is-transparent-time-bound-and-efficient.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The programme outcomes and course outcomes for all programmes offered by the institution are stated and displayed on college website and also communicated to teacher and students. The students and teachers made aware of these through the prospectus. The subject teachers communicate the students about the Course Outcomes and Program Outcomes in the beginning of the session. Course Outcomes are mentioned in the printed syllabus and also available on the library and college website. In the profile of each department, the objective, scope and career opportunities for a particular course/programme and its related fields are clearly spelt out, which enable students to visualize the importance of that subject expected

outcomes of the programme that he/she is going to study.

There are various activities like academic student's support and extension activities through which Programme Outcomes and Course Outcomes are reflected and communicated with students and stakeholder. They are:

- Gender equity and women Empowerment
- Research Activity
- Guidance and Coaching for Competitive Exams
- Guest and Expert Lectures
- Visits fields and industries
- Study tours
- Involvement and participation in various camps, workshop, seminars and conferences at local, university, state and national level
- Internal examinations, topic tests, units tests, assignments etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/2.6.1-Program-and-course-outcomes-for-all-Programmes-offered-by-the-institution-are-stated-and-displayed-on-website-and-communicated-to-teachers-and-students-1.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The internal evaluation and external evaluation is done by the institution to assess the achievement of learning objectives. A transparent, systematic and continuous evaluation is used as the primary method to achieve the intended programme outcomes and course outcomes.

Direct Method of Assessment: To assess the POs and COs directly Unit Tests, Quarterly Examinations are conducted in each semester/year and the marks are available for students. Unit test and quarterly examinations are taken according to the schedule set by the university/department of higher education. The answer books of these tests are shown to the students and they are made known of their shortcomings and irrelevant things in their answers. They are

suggested how can improve their answers to any questions. Finally the year end examination conducted by the affiliating university reflects the attainment gained by the students. Assignments, projects, internship and seminars are also used to evaluate learning outcomes.

Indirect Method of Assessment: The non-academic learning outcomes are evaluated through participation in NSS, Youth Red Cross, Youth Festival, Cultural activities, skill development activities and Woman empowerment programmes etc. Department wise Parent-Teacher meet is held every year to ensure interaction with parents and the performance of their wards is communicated to them. The feedback from the parent is given serious attention and is used to modify teaching learning methods by the respective departments.

To evaluated the Programme Outcomes & Course Outcomes few other methods incorporated are Essay competition, Quiz competition, Extempore, Group discussions, Feedback from Examination Valuers, result of Academic Audit and discussions of members of Board of studies, Academic Council & Governing Body etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/2.6.2-Attainment-of-Program-outcomes-and-course-outcomes-are-evaluated-by-the-institution-1.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

320

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.resulthour.com/cg/sarguja-university

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[NA](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To promote research culture the college has taken concrete steps for creation and transfer of knowledge. In spite of having the limited resources and paucity of fund the college has adopted practical approach to keep the faculty members and the students updated with the latest knowledge in their respective fields of study. The college has some initiatives for innovations in following areas:

- The ICT infrastructure in the college helps students to assess knowledge about applications of information and communication technology. To enhance the learning of the students and promote research mentality among them the college has a few smart classrooms equipped with smart board, internet connection and other required facilities.
- The college has provided ENFLIBNET, e-research journals, e-books, well equipped Chemistry/Botany/Zoology laboratories and other study materials to researcher.
- The college organizes State/National/International level

Seminars /Workshops / Conferences/ FDPs assists faculty members and students to keep them abreast of the latest information on the concerned topics.

- The faculty members are encouraged to participate/present their research articles in various National/International Seminars and Conferences/Workshops and they are also motivated to write/publish their research papers, book chapters in UGC reputed research journals.

According to university guideline and prospectus it's compulsory for all PG students to prepare project work in II semester and to undertake Dissertation in IV semester under the supervision of concerned Faculty member. They use survey method, case study, experimental method and other descriptive research methods to find answers to their research questions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/3.2.1-Institution-has-created-a-n-ecosystem-for-innovations-and-has-initiatives-for-creation-and-transfer-of-knowledge-1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The primary motto of our institution is not just to improve the financial independence of the students by providing them theoretical knowledge but it also aims at guiding them towards becoming a hardworking, righteous and sensitive citizens.

The institution has been conducting multiple extension activities in nearby locality and the colleges. These activities have sensitized students to social issues and help in the overall development of personalities of students and indirectly society as whole. The NSS and YRC spreading the awareness about environment, pollution waste management, water conservation and health hygiene etc. As a result local people gain the knowledge about different causes, consequences and solutions to environmental problems. Thus local people committed to increase the forest cover area and cleanliness of source of water. In this context the college inculcates social responsibilities and citizenship role among the students by providing platform to participate in extension activities to sensitize them to range of issue around them including environmental degradation, domestic violence, addiction, traffic awareness etc. Hence engaging students in community based activities is priorities of the college. Students are getting chance to learn how valuable and fulfilling it can be given back to others.

The NSS organizes its special camp for 7 days and extends its services in the village during the special camp. Swachhta Abhiyan is arranged in the villages, rallies are arranged on various issues for the awareness of the villagers. Door to door visit was made in the neighborhood of the college to make the villagers aware of some Govt. Schemes. Surveys are made to know the realities of the village projects are given to the students to explore their own neighborhoods.

These activities enable the students to cultivate and illuminate the inherent qualities like self-confidence, leadership, self-discipline, commitment and devotion, hard work and team work and the same qualities also help them to excel in academics as well. The students explore new domain of knowledge and fill their basket of knowledge with new ideas develop empathy for the socially deprived of oppressed. These activities enkindle the students a spirit of service and give them the confidence to be a change-maker/reformist for the development of our nation.

Therefore following major activities carried out in the college:

- Under the Swachch Bharat Abhiyan students spreading the

awareness about the course, consequences and remedial measure for environments pollution.

- Waste Management and Water Conservation Awareness Program are organized.
- In the context of health and hygiene the Youth Red Cross of the college organized Health Check-up Camp, AIDS awareness rally, Nasha Mukti Abhiyan rally, Malnutrition etc.
- The college students carried out the SVEEP plan of Government to make the people aware of voting.
- Celebration of Independence Day, Republic Day, Constitution Day, Women's Day, Yoga Day.
- Anniversaries of Great Personalities.

Besides above mentioned activities the college organizes seminar, guest lectures and rallies on road safety, debate on woman empowerment, Rallies on various social issues etc. Thus all the department of college encourages the students to participate in community based activities for holistic development.

File Description	Documents
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/3.4.1-Extension-activities-are-carried-out-in-the-neighborhood-community-sensitizing-students-to-social-issues-for-their-holistic-development-and-impact-thereof.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

45

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

10

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

32

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure of the college plays a leading role in creating conducive atmosphere for academic growth. Therefore the college attempts to provide adequate infrastructure and other learning facilities that facilitate effective learning and teaching. Presently the college has three separate blocks in streams of Arts, Computer and Science cum commerce. The college has adequate classrooms and laboratory for existing programme and the college has always taken proactive steps to provide various facilities to develop the infrastructure in the campus in terms of classrooms with green boards, library, science laboratories, computer facility, canteen facility, clean drinking water, parking facility separate wash-room, CCTVs surveillance and other facilities for pupil.

To make teaching-learning process more comprehensive available facilities are:

Classrooms- The college has in total 23 classrooms for smooth running of various courses simultaneously.

Laboratory- There are 08 laboratories which include laboratories physics (02), Chemistry (02), Zoology (01), Botany (01), Geology (01), Geography (01) and Ancient Indian History (01). All laboratories are well equipped as per the requirement.

Computing Equipment- The college has 02 computer laboratories equipped with 32 and 06 computers, all provided with internet connectivity. They are also supported by special power backup system to avoid power interruption and made available to students as per their requirement of curriculum. Besides, there is one computer laboratory for English Language has 10 computers. Language laboratory use for pronunciation, grammar and language communication skills. All Departments are facilitated with computer cum printer.

Smart Classrooms- College has 06 smart classrooms well equipped with ICT tools. It is used by faculty and students for Power Point Presentation, Students Seminar, Guest Lecture and all types of audio visual presentation.

Library- The library has an important learning resource for the faculty and students. As a major source of learning the college has Central Library size around 1220 Sq.mtr. with sufficient books, journals, magazines, newspapers, question papers and CDs. The college has Central Library partially automated with N-List subscription for the students and teachers. With Reading Room facility computers are made available for the students and teachers to browse e-learning materials. Besides, the all PG Departments has individual library for the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/4.1.1-The-Institution-has-adequate-infrastructure-and-physical-facilities-for-teaching-learning.-viz.-classrooms-laboratories-computing-equipment.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides comprehensive facilities and support to carry out the activities of sports, games, gymnasium, yoga etc. and cultural activities.

Outdoor Games Facility- The campus has open stadium of size 9000 sq.mtr. Which is used for various purposes like Cricket, Football, Volleyball and other athletics events such as Long/High Jump, Shot-put, Discuss Throw, Javelin Throw and Yoga.

Indoor Games Facility- The college has one badminton court include Carom, Chess.

Cultural Activities- The college has one stage in Science Block where cultural events such Youth Festival, Singing, Dancing and Fancy Dress Competition are organize to give the opportunity to students to express their inherent creativity.

Gymnasium- The college gymnasium room is separate block in the campus. A wide selection of equipments for fitness, exercise and body building are their which caters the requirements of the students and faculty members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/4.1.2-The-Institution-has-adequate-facilities-for-cultural-activities-sports-games-indoor-outdoor-gymnasium-yoga-centre-1.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/4.1.3-Number-of-classrooms-and-seminar-halls-with-ICT-enabled-facilities-such-as-smart-class-LMS.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

19.4297

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of the college is located in a separate building near office and commerce and science building. The library has advisory committee helps for planning and smooth functioning of the library by guiding the librarian and his staff. The library contains sufficient materials to serve the student and staff community of college. The library holds materials relevant to all the courses offered by the college and includes books, journals and online resources. The library subscribes to e resources and its access is available on Campus and students mobile. There are extensive reading and study areas in the library, with facilities to students and staff.

The Library committee has many roles. It oversees:

1. Preparation of a perspective plan.
2. Identification of needs of the faculty and students, users of the library.
3. Allocation of funds from grants received from the UGC and the Management.
4. Get demand list from faculty.
5. To procure books in accordance to changing syllabi and need of department.
6. Subscription and purchase of e-resources.
7. Stock verification from time to time.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/4.2.1-Library-is-automated-using-Integrated-Library-Management-System-ILMS.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.61115

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

32

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution adopts policies and techniques for adequate technology deployment that provides a large range of IT amenities and services to support all students and staff for their learning, research, teaching and administration.

The college campus is partially Jio Wi-Fi enabled. Jio provides 34 mb at the speed of 20mbps per mobile for all students and faculty members to get additional information and research related queries. The college also provides computer with internet facility specially in Office, Laboratories, Library, Departments, Smart Room and selected blocks through jio Wi-Fi with 20mbps connectivity to strengthening the teaching and learning process. Office and all Departments of the college facilitate with photocopy machine, printer with scanner to work without any interruption. To protect the network and data from the potential attack institute upgraded periodically system Software, Hardware, Quick hill/NPAB internet

security anti-virus system as when a demand for the same arrives. There are 02 computer labs and 01 English Language Lab for e-resources with 50 computers with internet connection in all available in the institute. Four Class Rooms have overhead projectors with necessary accessories to provide effective teaching for the students. All faculty members used power point presentation in some special lectures to enhance learning experiences. The college has developed two rooms as a Seminar Hall with the amenities of LCD projectors for power point presentation, video clips, special lectures etc. The college campus is under CCTVs surveillance to ensure safety and security to its stockholders. Besides these facilities other IT equipments like UPS, Printers, Photocopiers, Speakers, Amplifiers, Wireless microphones etc. are available in the college in adequate number. Students are encouraged to use IT infrastructure and resources for broadened their knowledge for horizon.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/4.3.1-Institution-frequently-updates-its-IT-facilities-including-Wi-Fi-2.pdf

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

19.4297

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College ensures optimal allocation and utilization of the funds for maintenance and upkeep of different facilities in consultation with purchase committee of the college. Being a Government college, the maintenance of building is undertaken by the state PWD. Minor maintenance works are done with funds from the Jan-Bhagidari-Samiti.

Laboratory:- There are seven well equipped laboratories. The laboratories and their equipments are maintained by regular Lab-Technician and Lab-Attendants. The laboratories are utilized by student to perform various experiments every day under the supervision of concerning faculty member.

Library:- The library advisory committee is constituted to look into the smooth and efficient functioning of the library and also allocate funds for the purchase of books and journals. Library staff ensures the maintenance of library services and help students in searching and lending books in the library. Every year in the beginning of the session, students are motivated to register themselves in library to use INFLIBNET. The college also has PG Departmental library for the benefit of the respective faculty and students.

Sports Complex:- The Sports committee of the college is in-charge of the sports complex and equipment. Grade IV staff assigned for

Ground, Courts, Indoor Stadium and Gym maintenance and repair work. The sport materials issued to student for free usage before after class time. Gym is kept open for all students to make use of the Gym facility regularly.

Computer:- The college ICT committee is responsible for the maintenance of the computers and smooth functioning of the network facilities in the college. The college has well-equipped computer lab in computer department and in library with Internet connectivity. Student and faculty avail computer labs for their Assignments, Projects and other Academic works.

Classrooms:- Regular cleaning and dusting of the classrooms, corridors, toilets, faculty rooms, office, library, college compound etc. are done Grade IV staff. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. The college Janbhagidari fund is utilized for maintenance and minor repair of furniture and other electrical equipment. The time-table of the college should be prepared in a manner that every classroom should be occupied and fully utilized by students.

Others:- Girl's common room, Reading room, water purifier, Fire Extinguisher, canteen etc. facilities available in the college are fully utilized and maintained.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/4.4.2-There-are-established-systems-and-procedures-for-maintaining-and-utilizing-physical-academic-and-support-facilities-laboratory-library-sports-complex-computers-classrooms.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

155

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/5.1.3-Capacity-building-and-skills-enhancement-initiatives-taken-by-the-institution.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

269

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

269

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

28

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has very active Student Council constituted as per State Government and University ordinance. The student council comprises of:- President, Vice President, Secretary, Joint-Secretary and Class

Representatives. The council helps the faculty to organize various Administrative, Academic, Cultural and Sports events in the college.

Objective of Student Council:- (i) To give the students an opportunity to develop leadership qualities. (ii) To inculcate spirit of discipline. (iii) To promote respect for Human Rights. (iv) To encourage participation in Literacy and Cultural activities in the campus to bring out their leadership and creative talents.

Student Representation: The participatory mechanism facilitates student's representation in various Academic and Administrative Committees includes: (i) Anti-raging committee. (ii) Prevention of Sexual Harassment committee. (iii) Student Welfare committee. (iv) Medical and Health check-up committee. (v) NSS Committee. (vi) Magazine and Publications committee. (vii) Gym committee. (viii) Excursion and Tour committee. (ix) Sports activity committee. (x) Cultural activity committee. (xi) Janbhagidari committee.

Major Activities of Student Council: The Council involve in policy making and taking decision for various plans and strategy of the college. (i) Planning and managing Academic, Cultural and Sports activities. (ii) Maintaining discipline and healthy atmosphere on the campus. (iii) Making necessary arrangements for the extension activities conducted by NSS unit and YRC unit. These include plantation programs, Health Awareness Campaign, Swachata Abhiyan etc. (iv) Playing a significant role in Seminars and Symposium. (v) Developing posters and conducting activities across departments and classrooms. (vi) Playing a critical role in redressing major grievances.

File Description	Documents
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/5.3.2-Institution-facilitates-students-representation-and-engagement-in-various-administrative-co-curricular-and-extracurricular-activities.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

In this academic year 2029--21 one (01) meeting were held. The college has maintained good relations with Alumni Association. The college organizes meeting with association to provide them platform to share their experiences. Through these Alumni meets, a strong bond is created between the passed-out students and the current batch.

1. The Association is integrally involved and contributes to the overall development of the college.
2. The alumni association has positive outlook and supports for the innovative programs of the college.
3. The college ensures to implement the suggestions made by the alumni association.
4. The Association comprises well qualified members who are involved in organizing lectures, sponsoring scholarships and financial assistance to needy students. They are engaged in organizing programs to inspire and motivate students.
5. Alumni are also involved in providing funds for infrastructural development and improving learning resources.
6. Awareness campaigns and health check up drives are also being conducted by them.

7. They are also associated with the Annual Cultural Day celebrations of the college.

8. They provide their precious feedback on programs and campus as well as infrastructure improvement.

File Description	Documents
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/5.4.1-There-is-a-registered-Alumni-Association-that-contributes-significantly-to-the-development-of-the-institution-through-financial-and-or-other-support-services.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

GLC (Government Lahiri PG college) Chirimiri is an exemplary centre of the learning, providing quality education and opportunity to the students of rural and tribal belt in the surrounding areas and to develop skills among students by keeping balance between the traditional human values and the new global challenges. The institution endeavors to prepare the students to face the challenges of the highly competitive world. In fact the institution is a window of the world of opportunities for the majority of students belonging to the economically challenged sections of society. The college caters to Equity, Efficiency, Excellence and Employability and also to enhance in the students the quality of compassion, competence and confidence to face the challenges of global world.

Mission

The mission of the institution is to provide a secure and well conducive environment for the overall development of the students by imparting qualitative education and relevant employability skills. The institution's aspires to create a wealth of human resource that will contribute and enrich the nation in terms of innovations, entrepreneurship, academics. Sports and citizenship.

- To provide quality education and overall development of the persona at low cost.
- To uplift the standard of higher education among the youths of socio-economically backward classes of the region.
- To provide conducive environment to the students for their creativity, skills and hidden talents.
- To motivate and guide the students to take part in extra-curricular activities like NSS, YRC and sports etc. for their overall development.
- To involve students in community service and promote responsible leadership qualities in them.
- To instigate environmental consciousness, cultural heritage, social, spiritual and human values.
- To improve employability and professional skills among the students.

The activities reflecting the vision and mission of the institution are:

Induction Programme- The institution organizes induction programme every year for newly admitted students, in which the students are appraised about various courses, syllabus, schemes like carrier guidance, NSS, YRC, Scholarship etc. and facilities like library, laborites, sports, gym etc.

1. Syllabus:- We introduce the students about their syllabus in such way that after completing their degrees from our institution they find themselves fit in the present competitive scenario.
2. Laborites:- The institution has well equipped laborites in all the science subject and some arts subjects for research purpose.
3. Language Lab:- The institution has English Language lab to provide English communicative skills to students.
4. Library:- The institution offers a rich central library and individual departmental library for the students and research scholars. It has a very good collection of course books,

reference books, journals and e-books for competitive exam.

5. Leadership Skills:- The institution provide different skills development programs through NSS, YRC, Sports, gym and carrier guidance program for holistic development of the students.
6. Scholarship:- Various government scholarship and stationary are provided to the economically challenged students which is highly helpful to the students who come from the rural background.

File Description	Documents
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/6.1.1-The-governance-of-the-institution-is-reflective-of-and-in-tune-with-the-vision-and-mission-of-the-institution.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization: The College has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system. (i) Principal Level: Principal is the chairperson of the IQAC. The Principal in consultation with the Teachers' Council nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teacher's council. (ii) Faculty Level: Faculty members are given representation in various committees/cells. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different sub-committees : Admission committee, Proctorial Board, Scholarship Committee, Income tax Committee, IQAC/NAAC Committee, Grievance Redressal Cell, Cultural Activity Committee, Library Committee, Examination Committee, Purchase Committee, Press Media Committee, Sports Committee, Cleanliness Committee, Anti Ragging Sexual Harassment, Women Empowerment Committee, YRC Committee, N.S.S Committee, Time Table, Academic Calendar Committee, Career Counseling, Guidance and Placement Unit, Service Book Opening Updating Committee. (iii) Student Level: Students are the member of governing body. Students are empowered to play important role in co-curricular and extra-curricular activities.

Participative management: The college promotes a culture of participative management by involving the staff and students in various activities. All decisions of the college are governed by management of facts, information and objectives. Both students and faculties allowed expressing themselves of any suggestions to improve the excellence in any aspect of the college.

Strategic Level: The Principal, academic coordinator and staff members are involved in defining the policies and procedures, framing guidelines and rules regulations pertaining to admission, placement, discipline, grievance, counseling, training development, and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the college. For the various programs to be conducted by the college all staff members meet, discuss, share their opinion and plan for the event and form various committees involving students and coordinate with others. Staff members are also involved in deciding academic activities and examinations to be conducted by the college.

Functional Level: Faculty members share knowledge among themselves, students and staff members while working for a committee. Principal and faculty members are involved in joint research and have published papers,

Operational Level: The Principal interacts with government and external agencies, faculty members maintain interactions with the concerned departments of affiliating university. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related, co- and extracurricular activities.

File Description	Documents
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/6.1.2-The-effective-leadership-is-visible-in-various-institutional-practices-such-as-decentralization-and-participative-management.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective plan proposed for session 2020-21:

Strategy Type

Proposed Plan

Mounting Physical infrastructure

- To Set-up ICT enabled classrooms.
- Development of sports facilities.
- Hygiene, zero plastic and green campus.
- Medical facilities.
- Plantation.

Student's overall development to participate

- Student training and carrier counseling.
- Formation of Student Council.
- Student's representation in various committees and cell.

Employees advancement and welfare

- Staff welfare policy establishment.
- Regular training for quality improvement.
- Motivation for qualification enhancement.

Constant growth in Research and innovations

- Establish and develop laboratories with more research facilities.
- Apply for government/non-government industry sponsored funds.
- Collaboration with Government and Private Institutes, Universities and Research Organizations.

Institute-Industry interaction cell

- Collaborative educational programme.
- Human resources exchange for knowledge sharing.
- Student's internship and industrial visits.
- Training programmes and guest lectures.

Women, student, faculties graveness

- To make women, students and faculty members aware about their right.

- To help them in knowing the importance of good health, nutrition and facilities for them.
- To help them in developing decision making abilities and be self dependent.

Deployment

The plan articulated by the mounting physical infrastructure- Fourclassrooms set-up as ICT enabled with projector.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/6.2.1-The-institutional-Strategic-perspective-plan-is-effectively-deployed.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government Lahiri PG College is a Government Institution so the Government of Chhattisgarh is the highest authority. The Directorate of Higher Education takes academic and administrative decisions which are carried out through the Principal. The internal coordination is carried out effectively through the proceedings of various bodies. The powers and functions of various bodies are well enunciated in the rules which help the statutory bodies to exercise effective monitoring of the entire functioning of the institute. All the key decisions are taken by the statutory committees as prescribed by the regulatory bodies. The principal serves as a link between the government, the university and the college staff. The governing body, the Academic council, the Janbhagidari samiti, the finance committee and the internal quality assurance cell help the principal in managing the institution. On the administrative side the Registrar, the Head Clerk, the Accountant, the Technical and non-technical staff on one hand and the supportive staff, Librarian and the Sports Officer assist the Principal. On the academic side, the heads of departments supervise the activities of the departments and cater to the needs of the students.

To take care of different aspects and activities, there are

different committees and bodies such as Games Committee, Admission Committees, Examination Committee, Anti Sexual Harassment Committee, Career Counseling and Placement Cell, Research Committee. Anti Ragging Committee, Purchase Committee, Student Union Committee and various other minor Committees. The while set up is for the welfare of the students who can approach anyone as and when desired.

The service rules for teachers and non-teaching staff are as per UGC and the state Government Recruitment of teachers in departments is made through Chhattisgarh Public services Commission. Teachers in the self financed programmes are recruited through a selection committee. Recruitment of non-teaching staff is done by the State Government. Teachers are promoted as per UGC regulations through DPC. The staff submits their grievances, if any, to the principal. The grievances of students are redressed through the Grievance Redressal Cell and the Principal.

File Description	Documents
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/6.2.2-The-functioning-of-the-institutional-bodies-is-effective-and-efficient-as-visible-from-policies-administrative-setup-appointment-and-service-rules-procedures.pdf
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

Non teaching

- (i). Provident fund/NPS/Group insurance
- (ii). Loan facility
- (iii). Medical reimbursement
- (iv). Duty leave to attend conference/ workshop/training programs
- (v). Maternity leave for women employees
- (vi). Child care leave for men employees
- (vii). Additional increments after acquiring higher degrees like M.Phil and Ph.D.
- (viii). Encashment of earned leave
- (ix). Encashment against the T.A./D.A.
- (i). Provident fund/NPS/Group insurance
- (ii). Loan facility
- (iii). Medical reimbursement
- (iv). Maternity leave for women employees

(v). Child care leave for men employees

(vi). Festival advance

(vii). Encashment of earned leave

(viii). Uniform and Washing allowance to Class IV employee

(ix). Encashment against the T.A./D.A.

File Description	Documents
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/6.3.1-The-institution-has-effective-welfare-measures-for-teaching-and-non-teaching-staff.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution has performance Appraisal System for teaching and non-teaching staff. Performance appraisal is done annually at the end of each Academic Year.

All the regular teaching and non-teaching staff have to fill up and submit his/her C.R. (Confidential Report) every year. The head of

the institution scrutinize the details of C.R. mark his opinion and submit to Commissioner, Department of Higher Education for further action. Moreover teaching staff of the college fills annually the prescribed API proforma which catches all the activities by the teacher is also submitted of Commissioner, Department of Higher Education for performance appraisal. This proforma asking questions like number of publications in research papers, books, seminar, conferences, number of teaching hours, participation in academic and administrative committees and responsibilities and related activities. Apart from that it is also expected from teacher to involve in governance of the college to look after the examination related duty, various committee, curricular, co-curricular and extra-curricular activities as a convener. Teacher performance also evaluated on the basis of their class result on and off, teacher also engaged in government assigned activities like election duty, social awareness campaign etc. All work should be filled up in API proforma what that teacher has done so far. They are also being encouraged to use Teacher Diary to record their activities and maintain it on a regular basis from this academic year. The appraisal forms are assessed by the Principal and the required support and guidance are extended for better performance.

Institute office maintains the C.R. file in which Confidential Report of the performance of the non-teaching staff prepared. The performance of the non-teaching staff is assessed by the Principal informally by looking at their timely completion of their assigned works in a proper manner. The Principal one on one talks to the non-teaching staff and give required feedback for the improving their quality work.

File Description	Documents
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/6.3.5-Institutions-Performance-Appraisal-System-for-teaching-and-non-teaching-staff.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducted internal and external audits at the end of each academic year. Internal financial audit: The college conducts internal financial at the end of year. In the month of march of the every year the Principal of the college appoints Audit Committee of faculty members for annual verification of stock register. The committee verifies the entry of each item (both non consumable and consumable) in the stock register and its bill in the bill book. The verification committee writes its report on the last page of the stock register that 'all the items purchased during the year have been entered in the stock register and balance items all physically present'. The aforesaid report is then countersigned by the Principal. External audit: External financial audit either academic or administrative is also carried out from time to time by the Accountant General (AG). Grant received and used by the college from other agencies are audited firstly by the chartered accountant. Regional auditor of state government conducts auditing of accounts every year. Audit team from the directorate of Higher Education of Chhattisgarh visits occasionally to perform simple auditing. Grants relating to RUSA/UGC are monitored by RUSA/UGC committee.

File Description	Documents
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/6.4.1-Institution-conducts-internal-and-external-financial-audits-regularly.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.39200

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal and DDO ensure that the fund is utilized for the specific purpose for which it has been obtained. He monitors and supervises the mobilization of fund. The various departments of institution, IQAC and other important committees submit their proposals to the Principal.

The Principal in consultation with the Purchase Committee/concerned department follow the formalities for utilization of fund. Quotations are sought and then following the required formalities Supply Order is given to the vendor for purchase of any material. Beneficiaries are added to the software and the payments are made online through Treasury. Concerned departments are consulted with for optimal utilization of resources and protocols are followed for utilization of resources in the labs and library. The principal forwards he bill to the Account Section. Account section again checks the procedure and after getting satisfied with the purchasing procedure, he sends it to cashier. The cashier then pays the bills through RTGS/Bank Draft/Cheque. Finally the Internal Audit Committee checks the whole procedure for transparency and authenticity.

The major sources of receipts/funding for the institution are as follows:

- state government grant
- Development fee collected from the students (Janbhagidari fund).
- UGC/RUSA grant
- Alumni Fund
- DMF Fund
- Amalgamated Fund

The allotment from state government comprises salary for staff and development of college infrastructure (and other expenses) under specific head for which purpose they are granted. In addition to

this there is corpus of fund collected from the students who gets admission in the college. This fund also known as Janbhagidari fund.

The college has shortage of staff therefore hiring of staff done by janbhagidari samati and their salary provided from janbhagidari fund. While sanctioning/allocating the funds for various purposes the vision, mission, goals and strategic plans of the institution are kept in mind.

File Description	Documents
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/6.4.3-Institutional-strategies-for-mobilization-of-funds-and-the-optimal-utilization-of-resources.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC keeps in touch with all committees and monitors their functioning for quality enhancement. These committees have been looking at various facets of the college viz. Academic, Extra-curricular, Administrative etc. under guidance of IQAC. The following are the major focus areas of IQAC:-

1. To monitor the examination reforms and evaluation of student's performance.
2. To ensure maximum utilization of infrastructural facilities and available ITC resources.
3. To ensure proper implementation of Academic Calendar.
4. To organize regular meetings of IQAC to discuss various measures related to quality enhancement.
5. To organize inter and intra institutional seminars, conferences and workshops.
6. To suggest for the extension and up gradation of classrooms and laboratories.
7. To promote automation of library and its facilities.
8. To monitor feedback from different stakeholders, its analysis and implementation of the suggestions given.
9. To prepare AQAR every year and send it to NAAC within time.
10. To review the Course/Program Outcomes attainment periodically to improve COs and POs.

Two practices institutionalized as a result of IQAC initiatives are as:-

1. Augmentation and up gradation of Laboratories- The institution offers a variety of courses under science stream. Keeping in mind the importance of research, the laboratories of the entire science subject are being upgraded. The IQAC tried to keep pace with the ICT enabled laboratories as a result of these over the year college setup three ICT enabled laboratories with projector and necessary accessories available for research scholars, students and staff members.
2. Strengthen Research Culture:- IQAC plays an important role in inculcating research culture in the college. The college has research centre for Ph.D. in subject Political Science, Hindi and Chemistry. Two faculty members (Political Science and Hindi) are recognized as research supervisors. There are three (03) research scholar in Hindi doing Ph.D. under their guidance. The college teachers have published research papers in the reputed UGC Journals, and book chapters in various publications every year. Various Workshops, Seminars, Conferences and FDPs are organized in the college. Besides the college teachers participated in various Conferences/Workshops/Symposiums organized by the other institution.

File Description	Documents
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/6.5.1-Internal-Quality-Assurance-Cell-IQAC-has-contributed-significantly-for-institutionalizing-the-quality-assurance-strategies-and-processes.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college comprises Principal, Faculty Members, Students and Respected Alumni to develop the strategy for the continuously review teaching learning process and methodology. The IQAC communicate the all staff members through various meetings and engaged the staff through various committees for its efficient functioning. The IQAC has taken periodic reviews of teaching-

learning process for minimization of lacuna and weakness to assess of knowledge by students.

The impact is reflected in the University Result, increase in the number of meritorious students, increase in the strength of students and student's performance in various activities.

Two Examples of the Institutional Reviews and Implementation of Teaching-Learning Reforms facilitated by the IQAC are as under:-

ICT Enabled Teaching-Learning Method- The IQAC encourage faculty members to adopt advanced learning techniques and teaching pedagogy and instruct the faculty members to encourage the students to use all the ICT tools provided by the Institution for improvement in teaching methodology and promote blended learning methods. The IQAC facilitated reforms in teaching-learning methods by introducing ICT methods are:-

1. Developed classrooms equipped with LCD projectors and computer system.
2. Organized workshops on preparation of power point presentation for faculty.
3. Developed ICT laboratory.
4. Procured CDs and DVDs in library

Outcome Achieved:-

1. 100% faculty using ICT tools for teaching.
2. Easy way to understand subject matter.
3. Aware about advanced techniques.

Internal Evaluation System:- The IQAC of the college has developed the College Internal Evaluation Committee for improvement of Internal assessment marks. The committee has decided some policies to enhance the result of the college. Following transparent methods of internal evaluation are:-

1. To conduct Mid-term examination, one each semester.
2. To conduct Diagnostic Test, Unit Test, Topic Test, Surprise Test, Home assignment, Seminars, projects etc.
3. The structure of the question paper should be like the university examination.
4. The answer sheets should be returned to the students which will help students to understand their mistakes they have committed.
5. To provide the synoptic answer models.

The information of the various internal exams is communicated to the students by circulating notices in the classrooms is displayed on the notice board. After the evaluation, their performance is discussed with students.

Outcome Achieved:-

1. Improve learning ability of students.
2. The students have been given good performance in internal and the university examinations.
3. Students clear own doubt and improving their confidence.

File Description	Documents
Paste link for additional information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/6.5.2-The-institution-reviews-its-teaching-learning-process-structures-methodologies-of-operations-and-learning-outcomes-at-periodic-intervals-through-IQAC.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/6.5.3-Quality-assurance-initiatives-of-the-institution.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitivity- safety and security: The college is situated in tribal are and there co education system in college. The college has various committees like discipline and Grievance and sexual harassment prevention. Discipline and grievance committee open the suggestion box monthly and discuss on the grievance and action is taken immediately. Sexual harassment prevention committee solves the issues related to sexual harassment. The college has already established the Internal Complaint Committee following the guidelines of the UGC which takes required steps for raising awareness among the students and staff about the safety and security of the women in the college campus. So far no untoward incident regarding the safety and security of female students and staff is reported to the college authority that could embarrass the authority and it is really a feather of success for the institution. The girl students are encouraged to be confident and motivated to find solutions to their own problems. Female students are trained with many communication skills and self-defense methods so that they can safely swim over the un-toward incidents. They are allowed to talk with the college authority including the faculties regarding their study matters to personal and family matters even. Students are also counseled by some senior faculties regarding the future career prospects. The teachers extend guidance and counseling whenever they require any guidance and the members are easily accessible to the students. The students also find easy access to the Principal.

- CCTV camera have been installed in various sensitive locations

of the institution and continuous monitoring is done through the office of the principal.

- The women Grievance Redressal Cell from time to time organize Self Defence training programs for the female students.
- Every year the institution organizes lectures on women's medical /health problems and legal rights of women.

Counseling: There are different ways of counseling like academic counseling, personnel counseling. Student counseling is done through various activities and programs like Welcome function, Women's day celebration. By organizing different gender related programmes the students becomes more gender sensitive. Apart from gender issue if any other type of counseling needed to students such as career related, study related, personal problem etc are provided by faculty members.

Common Room Facilities: There is a girl's common room available in the college with basic facilities where they can relax, refresh, discuss, eat etc.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/7.1.1-Measures-initiated-by-the-Institution-for-the-promotion-of-gender-equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

Solid waste management: The solid waste is collected every week by departments. Bins are kept in various departments and in campus to collect solid waste. Waste management programs are carefully planned and implemented by NSS volunteers. Many awareness and cleanliness drives have been carried out by students. Our solid waste mainly consists of paper & paper products due to academic and research activities. Our college suggested to all departments to reduce paper consumption and practice paperless work. The institution believes in preservation of natural resources. Thus, the damaged furniture is not disposed but is reduced through repair. In this way, the institution tries to save and preserve the resources for future generation.

Liquid waste management: Liquid waste from laboratories, washrooms, sanitation blocks, working place etc. is collected in two large soak pits where it is drained in to the soil. It prevents the contamination and water pollution. However liquid waste is also collected in drainage tank connected to corporation drainage system. The waste water from ROs, toilets is drained to septic tank. The Liquid waste from laboratory is collected in a container.

E-waste management: Production of e-waste in college is nil so there is no e-waste management system in the college.

Hazardous chemicals and radioactive waste management: In our institute there is no hazardous chemical and radioactive waste. In our college we make compost by covering biodegradable waste into biofertilizers in a pit which is used for the campus plants.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p> <p>In this college diverse number of students and faculty members are studying and working respectively. The teachers and students belong to different states of country. So there is multiculturalism in the institution. They all belong from various regions, linguistic, communal and socioeconomic background. One of the major objectives</p>

of the college is to inculcate moral and social values in young minds so as to contribute the transformation of prevailing social conditions in Chhattisgarh. The national, social and moral values like social justice, equality of opportunity, democratic freedom to all, tolerance and respect to all religions are imbibed in students for propagating an inclusive environment to promote tolerance and harmony towards cultural, regional, linguistic, communal and socioeconomic diversities to bring the people of Chhattisgarh closer for greater possibilities of co-existence, social empowerment and overall socio-economic progress and development. The academic environment here is free from any sort of discrimination based on the mentioned concerns. The annual functions include the programme related to the cultures of various states and parts of our country. Students from different religions feel free to study with a very conducive environment here. College organizes different programmes in which students and staff participate and get inspired to contribute on a personal level to the society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College has a well defined and well written Code of conduct for all stakeholders such as Principal, Official, Teachers, other staff and Students which clarifies the college's mission, value and Principal linking them with standards of professional conduct. For Students: The Department of Higher Education, Government of Chhattisgarh and affiliating university have framed the code of conduct for the students. The code of conduct for student is communicated through college prospectus and website of the college. The provision of the code of conduct is also mentioned in the Ordinance of Sant Gahira Guru University. Beside this, the teachers communicated the code of conduct for the student, do's and don'ts in the class room during teaching. For Principal/Teacher/Officers/Non-Teaching Staff: The Civil Services (Conduct) Rules 1965 issued by the Government of Chhattisgarh employees including Principal/Teacher/ Officers and Non-Teaching Staff. The Book of Civil Services (Conduct) Rules 1965 is available in the office, Government website and college website.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/7.1.9-Sensitization-of-students-and-employees-of-the-Institution-to-the-constitutional-obligations-values-rights-duties-and-responsibilities-of-citizens.pdf
Any other relevant information	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/7.1.9-Sensitization-of-students-and-employees-of-the-Institution-to-the-constitutional-obligations-values-rights-duties-and-responsibilities-of-citizens.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Nationals Festivals and Birth/Death, Anniversaries of the great Indian Personalities:

The college prepares its annual calendar and institutional plan well in advance. The college organizes activities relating to national festivals, birth/death anniversaries of the great Indian personalities. Students actively participate in Essay competition, rangoli, debate, quiz etc. memories of the great freedom fighters, their sacrifice against the nation and the way to future is put forth the students. The college organizes and celebrates the birth/death anniversaries of the great Indian personalities, national festivals. The institution also celebrates cultural and special days to celebrate the special days such as:

1. World population day,
2. teacher's day
3. Literacy day
4. World aids day
5. International women's day
6. Yoga day
7. World environment day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice One:

Title of the Practice: Empowering woman by Raising Awareness against violence, discriminations and inequality.

Objective:

- To empower women, Encourage and Save Rights of the Girl Students
- To aware the girl students about their Rights in family, society and work Place.

The Context:

- Women Cell takes care of the concerns of the women students of the college. It sensitizes students about women's rights. The cell organized programs on legal assistance, women's health and women empowerment. Additionally, departments such as History, Sociology and Economics offer separate papers with regard to feminism, gender justice, human rights and development. The centre for social inclusion takes up issues and studies related to women. Complaints and grievances with regard to the women students are regarded with utmost seriousness. The committee against sexual harassment enquires into the complaints and suggests appropriate action to the management. The management in turn acts on the recommendations of the committee.
- The College has a well constituted Women Cell. It creates awareness for social and Ethical issues among students and staff. The Cell also conducts gender sensitizing Programmes by organizing lectures and seminars.

Evidence of Success:

The Women Cell of the college is a committee of female Faculties of the college. The meeting of the cell is held in the last of the month. The committee time to time visit in each departments and enquires girl students' problems. There is a complaint box outside the office in which the girls can complain in written. The committee has makes the entries of all the meetings in the Women Cell Register. As for as no harassment case is registered in the college campus.

Resources Required:

Financial resource is required to implement the programmes run by the Women Cell.

Problems Encountered: None.

BEST PRACTICE TWO:

Title of the Practice: Reaching the Feeding Institutions of the Area

Objectives of the practice : An initiative introduced with the following objectives:

- To promote collaborative engagements between the institution and neighbourhood government Schools. The networking aims at sharing knowledge and resources with such schools.
- Providing Institutional support and assistance in up gradation and modernization of facilities rendered by the schools and to bridge the gap between the standard of education delivered by Higher education institutions and govt. schools.

The Context:

The institute in accordance with the Kothari Committee recommendations of 1964 has been a staunch believer in the adage that "the destiny of the country is shaped in the classrooms and laboratories of schools". Recent times have been a witness to ever increasing concerns about the quality of education being delivered in government schools and the disconnection between school and higher education institutes. Also, over a period of time the institution was witnessing below par students seeking admissions to the college which drew its attention towards the need of urgent intervention in neighbouring schools to help upgrade the standard of education being delivered to students. With this growing realization that the standard of services being rendered in neighbouring schools was not at par and consequently impacting the quality of students seeking admission to higher education institutes, the college aimed at networking with district govt. schools to provide all possible help to schools to facilitate the deliverance of quality education as per the present day sensibilities and necessities. Looking into the Gross Enrolment ratio (GER) of the college the college has decided to reach the feeding institutions of the nearby areas so as to make the students aware of the subjects in the college and to arouse interest about the subjects in them.

The Practice:

The very concept was practiced in many institutions of the nearby vicinity and a formal letter about the practice started by Government Lahiri college was sent to the District Collector, Commissioner Dept. Of Higher Education, District Education Officer and the concerned schools. The concept was welcomed by the schools and they have actively co-operated to implement this very concept in their Respective schools.

Evidence of Success:

The practice has exercised a great motivational influence on the student community. Students who were hesitant and shy were given

opportunity to interact. With the faculty and have been inspired and motivated to ask various questions related to the subjects. The faculty members of the college have taught their subjects to the students of class XI and XII to make them aware of basic knowledge. Teaching the particular subject in the easiest way and clearing the doubts has made the students to take interest in the subjects.

Problem Encountered and Resources Required:

The problem encountered in executing this very concept is of time management. The schools and the college operate in the same time and allocation of time for this has become a challenge for the college. All the schools want the teachers of the college to conduct session in their respective schools.

File Description	Documents
Best practices in the Institutional website	http://govtlahiripgcollege.in/wp-content/uploads/2022/03/Best-Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College motto is "Vicharah Parmam Gyanam" means Enquiry is Highest Wisdom. To provide quality higher education catering the needs of society on par with changing global trends. In order to realize vision and mission of the college is 'To provide education to all, especially those from the less privileged background, to built a community of individuals who are responsible citizens, to motivate the students to work towards a harmonious, just and equitable social order and to equip them to face challenges with courage and commitment.' Being situated in remote tribal area the aim of the college is to increase the number of students specially the literacy ratio of girls. Having admitted students from all sections of society of the college make sure that their needs are taken care of. The students belong to the socially and economically weak section of society the motto of the college is to enable the students to earn their livelihood and to make them independent. With help of NSS and YRC of, college has conducted various activities like Plantation, Swachhata Abhiyan, Yoga Training, Awareness Programs and Rallies, Sports and Cultural Activities which provided

opportunities to student to work in teams and exercise leadership and helped to know their responsibilities towards the society. Besides Special Lectures, Seminar, Conferences and Soft Skill Programs are conducted o develop their personality. Times to time poor and weak students are financially helped by the staff members. The teachers run extra classes to for weak students. The ex-students of the college are serving on higher posts in different parts of country.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

01. To encourage teachers to organize special classes for slow learner and smart learner.
02. To encourage faculty members to use ICT enabled tools for effective teaching-learning.
03. To encourage teachers recognized as research guides.
04. To conduct workshops/seminars on research methodology, IPR and entrepreneurship.
05. To encourage teachers publish research papers in the journals notified on UGC Website.
06. To organize extension activities in the neighborhood community to sensitizing students to social issues.
07. To encourage teachers and student for maximum utilization of library and INFLIBNET online access.
08. To take initiatives for capacity building and skill enhancement program.
09. To conduct guidance for competitive examinations, NET/SLET and career counseling programs.
10. To organized professional development/administrative training programs for teaching and non teaching staff of the institute.

11. Purchase new books, e-books and journals, e-journals.
12. To develop a transparent mechanism for timely redressal of student grievances.
13. To conduct administrative audit internal/external financial audit.
14. To take initiatives for the promotion of gender equity.
15. To celebrate national and international commemorative days, events and festivals.

NAAC